

# **RECORD OF PROCEEDINGS VILLAGE OF DEGRAFF COUNCIL REGULAR SESSION**

April 21, 2020

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The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 7:36 P.M. in the Village Office at 107 S. Main St. DeGraff, OH 43318-0309.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

- Mayor Stephanie Orsborne – Present
- Sandra Short, Council Member – Present
- Sharon Carman, Council Member – Absent
- Ruth Kueterman, Council Member – Present
- Mike Dodds, Council Member – Present
- Tim Baker, President Pro Tempore - Present

Staff Present: Kassie Staley, Fiscal Officer; Amy Estep, Utility Clerk

Mr. Dodds made the motion to accept the April 7, 2020 minutes as written and submitted, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Mr. Orsborne was not present due to being somewhat quarantined. Zoning has received 11 permits, nine are complete and two are in progress, good start to the year. Mayor Orsborne spoke on his behalf.

Mr. McAlexander was not present for the meeting, so Mayor Orsborne passed on some information for him. The hydrants in the Village were flushed out yesterday and today. Mr. McAlexander has received a revised and amended contract for Poggemeyer on the water treatment plant, he has sent it to the Solicitor for review. Once the solicitor approves the contract, he will bring to council to vote on. Mr. McAlexander and Ms. Staley are working on how to get funds for the library building repairs. Ordinance on the agenda to move funds in the State Highway fund to cover repairs on State Route 508 and State Route 235.

Mr. Dodds spoke for the safety committee. They have received seven resumes for the Police Chief position. The Committee would like to have a special meeting on April 28, 2020 at 6:30 P.M. to go over the resumes. Mr. Dodds asked for council's input on if they want to keep the police department or go with the Sheriff's department. Ms. Short likes the idea of having a local police department, and we have the grant for a new police cruiser. Mr. Dodds stated that with the new Ordinance it looks like we will be getting more patrol hours. Mayor Orsborne inputted, Council could make the department better with new regulations. Mr. Dodds also stated that some of the current police volunteers have reached out to him about heading up a community watch program. He was willing to reach out to East Liberty and ask about their community watch program.

Ms. Short made the motion to move forward with a local police department, seconded by Mr. Baker. Roll Call – All Ayes. **MOTION**

The fire department had their annual service on their air packs last week cost was \$981.

Ms. Staley spoke on the finances. Fund balances were mentioned, they are attached to minutes. Ms. Staley also mentioned the Ordinance for moving money, explaining to council we were moving from the reserve to cover road work cost. Mayor Osborne explained Mr. McAlexander and herself did annual evaluations for Ms. Estep and Ms. Staley. Ms. Estep was given a 2.5% raise, about a \$.25 an hour increase, and Ms. Staley was given 2% and that would be done in an Resolution.

Ms. Short made the motion to accept the recommendation for increase to Ms. Estep's pay, seconded by Mr. Baker. Roll Call – All Ayes. **MOTION**

Ms. Carman presented for the park committee. The committee had picked out a bike rack, and it is delivered already. They would like to do sealed bids for the siding work on Shelter house #2. Would like to do the bids September 1<sup>st</sup> through September 30<sup>th</sup>. Mr. Ropp has suggested at the meeting looking into putting some adult exercise equipment around the track at the park. The committee discussed the tarps for the ball fields. Mr. Ropp and Ms. Kueterman liked the idea of truck tarps. Mr. Ropp had a price for \$1023 for all six fields. These tarps could last 5 -10 years, or more. The slide has a crack in it, need to see about repairs. Seat belts for the merry-go-round still need to order. The new swing set is put together. In addition, some type of bedding needs to be added to the equipment by shelter house #2.

Mr. Dodds had no report on the cemetery meeting, but Ms. Short wanted them to know she drove by and it looks nice. Ms. Short also asked if they had done the advertisement for no Shepherd's hooks. Mr. Dodds stated they are working on it and the new rules will be out soon.

Ms. Short stated we have not had a joint sewer board meeting, but there will be one in May.

Resolution 20-05: A resolution establishing compensation for the Village of DeGraff Fiscal Officer.

Mr. Baker made the motion to suspend the 3-reading rule for Resolution 20-05, seconded by Ms. Kueterman. Roll Call All Ayes. **MOTION**

Ms. Short made the motion to accept Resolution 20-05, seconded by Mr. Baker. Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to adopt Resolution 20-05, seconded by Ms. Short. Roll Call – All Ayes. **MOTION**

Ordinance 20-06: An Ordinance amending Ordinance 19-29 as a supplement to the 2020 annual appropriations, and declaring an emergency.

Mr. Baker made the motion to suspend the 3-reading rule for Ordinance 20-06, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**