

RECORD OF PROCEEDINGS VILLAGE OF DEGRAFF COUNCIL REGULAR SESSION

August 4, 2020

Page 1 of 4

The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 8:41 P.M. in the Village Office at 107 S. Main St. DeGraff, OH 43318-0309.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

- Mayor Stephanie Orsborne – Present
- Sandra Short, Council Member – Present
- Ruth Kueterman, Council Member – Present
- Mike Dodds, Council Member – Present
- Tim Baker, President Pro Tempore – Absent
- Mike Ropp, Council Member – Present

Staff Present: Kassie Staley, Fiscal Officer; Chief Chris Prickett, Police Chief; Ken McAlexander, Village Administrator; Zeb Wagner, Solicitor

Mayor Orsborne explained Mr. Baker was out of town for business and would be unable to make it to the council meeting.

Ms. Kueterman made the motion to excuse Mr. Baker from the meeting, seconded by M. Short. Roll Call – All Ayes. **MOTION**

Ms. Ropp made the motion to accept the July 21, 2020 minutes, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Mr. McAlexander gave the Village Administrator report. He spoke about the delinquent accounts that we have in the water and sewer department. He went through the rules and noticed the Village had not been following them. There are several Ordinances on the table tonight to get a solution in place for the delinquent accounts, and stop any future issues. Mr. McAlexander will be working with Ms. Estep and Ms. Staley on updating the utility clerk operating procedures. On the new Ordinances some changes were one was bulk water would be going from \$10 per 1000 gallons to \$12 per 1000 gallons. The other change is the shut off charge. Currently consumers are paying \$10 per month; it was raised to \$18.80. Mr. McAlexander explained this is what the debt payment is for water and sewer and it should be spread across all accounts.

Mr. Mike Idle asked if the delinquent accounts had contributed to the rate hikes. It was answered that it was a portion, but not the whole reason. Chief Prickett is getting quotes for a security system for the Village to help with future issues.

Mr. McAlexander continued with his report, by stating, Sandra Drive storm time had been replaced. ODOT needs called about finishing the tile work; up to Village limits has been completed. The seat belts for the merry-go-round are in. In another week or two, we should have the blueprints for the water treatment plant. Finally, asset management is active as of today.

Chief Prickett spoke about the nuisance properties in the Village. He spoke with neighboring Villages and they are trying to get together to come up with a set of rules. There has been issues in the past that the court will not hold the homeowner accountable. This way is they are all following the same plan, maybe the Judge can take it more seriously.

Ms. Staley gave the Finance report. All accounts were looking good, except the sewer is suffering. Ms. Staley presented the committee with a projection on where the accounts could end up at the end of the year. Ms. Estep gave an update on the delinquent accounts. They equal \$68468, as of today.

Mr. Ropp spoke for the park committee. Park Committee would like suggestions from council on the tree and plaque for Gary Reeder's memory. It was suggested to go to a nursery and ask their best options, and check with Main Street signs on a plaque. Ms. Kueterman presented council with a quote from Miller Graphics for signs for the shelter houses to make for reservations. Ms. Kueterman also did the bid openings for the work needing done at the park. First quote was from Dash Builders with a cost of \$6,090 for concrete and siding work. Second quote was from Chris Hackley with a cost of \$2250 for concrete work only. Track resealing was also discussed, it was put on hold this year.

Ms. Kueterman made the motion to award the bid to Dash Builders, seconded by Mr. Ropp. Roll Call – All Ayes.

MOTION

Ms. Kueterman made the motion to purchase the two signs for \$20 from Miller Graphics, seconded by Mr. Dodds. Roll Call – All Ayes

MOTION

There has been issues at the park with residents not knowing what to do with the trash bag after their event. In addition, the tarps at the park need taken downed and stored, one is already ripped.

Ms. Short gave the Joint Sewer Board Report. Mr. Jacob will need to borrow our jetter this week. All work on the raw station has been completed. He will be dumping and cleaning the clarifiers this week. The sewer plant has switched from CenturyLink to spectrum. Mr. Jacob will be taking off the last week of August, his father, Mr. Ron Jacob will be covering the plant. Mr. Short suggested that all repairs go through Mr. McAlexander before they are don't at the plant to help with spending.

Mr. McAlexander spoke during the library report. He has met with Mr. Notestine. Mr. Notestine would like to know if council wants to update the siding? There would be no additional labor cost, only materials. Council would like to know when the siding comes off the shape it is in. The library will close the week the construction is going on.

Ordinance 20-11: Rules and regulations governing the use of municipal utilities.

Ms. Short made the motion to suspend the 3-reading rule, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Mr. Dodds made the motion to accept Ordinance 20-11, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to adopt Ordinance 20-11, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Resolution 20-23 : A resolution approving the sale of a 2004 Chevy Impala, Vin #2G1WF55K749258701, owned by the Village of DeGraff, Ohio and valued at less than \$1000.00, and which is not needed for any municipal purpose, by the Village Administrator to sell for the fair price of \$850.00in accordance with R.C. § 721.15(A)

Mr. Ropp made the motion to suspend the 3-reading rule, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Resolution 20-23, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to adopt Resolution 20-23, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Ordinance 20-24: An Ordinance to establish water rates, fees, and charges to municipal utilities and repealing any Ordinance in conflict

Ms. Kueterman made the motion to suspend the 3-reading rule, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Ordinance 20-24, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Mr. Ropp made the motion to adopt Ordinance 20-24, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

Ordinance 20-25: An Ordinance to establish sewer rates, fees, and charges to municipal utilities and repealing any Ordinance in conflict

Mr. Dodds made the motion to suspend the 3-reading rule, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Ordinance 20-25, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

Mr. Short made the motion to adopt Ordinance 20-25, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Resolution 20-26: to establish a delinquent account payment agreement that is different than the typical policy established in Ordinance Rules 20-11 section 1-25 due to excessive amounts owed of past bills

Ms. Kueterman made the motion to suspend the 3-reading rule, seconded by Ms. Short. Roll Call – All Ayes. **MOTION**

Ms. Dodds made the motion to accept Resolution 20-26, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Mr. Short made the motion to adopt Resolution 20-26, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

*Ms. Short made the motion to enter executive session with Council, Mayor, and Village Administrator at 8:18PM to discuss the purchase of property, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**


*Mr. Dodds made the motion to exit executive session at 8:35PM, with no action taken, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**


Mr. Dodds would like to move forward with the purchase of property on Ellis St.

Mr. Dodds made the motion to allow the Mayor and Village Administrator to enter into negotiations on the purchase of a property on Ellis Street, seconded by Ms. Short. Roll Call – All Ayes Mr. Ropp – Abstain **MOTION**

Ms. Kueterman made the motion to pay bills, seconded by Ms. Short. Roll Call – All Ayes. **MOTION**

Ms. Short gave the motion to mayor Orsborne to adjourn the meeting at 8:41 P.M., until August 18, 2020 at 7:00 P.M.


Mayor Stephanie Orsborne


Tim Baker, Council President

Kassie Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.