

# RECORD OF PROCEEDINGS VILLAGE OF DEGRAFF COUNCIL REGULAR SESSION

September 1, 2020

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The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 8:27 P.M. in the Village Office at 107 S. Main St. DeGraff, OH 43318-0309.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present  
Sandra Short, Council Member – Present  
Ruth Kueterman, Council Member – Present  
Mike Dodds, Council Member – Present  
Tim Baker, President Pro Tempore – Present  
Mike Ropp, Council Member – Present  
Tom Rowley, Council Member – Present

Staff Present: Kassie Staley, Fiscal Officer; Chief Chris Prickett, Police Chief; Ken McAlexander, Village Administrator; Zeb Wagner, Solicitor

Mr. Baker made the motion to accept the August 18, 2020 minutes, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

Mr. McAlexander started with the zoning report. Thirty-six permits are in to date.

Mr. Wagner gave a report on Ms. Jen Dearwester's case. There is a lien on all real estate owned. Mayor Orsborne needs to sign a waiver for the bond company and we will receive the bond money.

Mr. McAlexander moved on to the Village Administrator report. Frey training was completed, and the system is better than we are getting. The other modules add to the security of the utility clerk office. Total for all modules would be \$8703.20, but there is an annual service agreement for support. The installment module is needed now, because we have the delinquent accounts set up for repayment. It costs \$1443.80. There is also an ACH module. We could use cares act money for it would reduce the amount of people in the building and less money and card transfer. That module costs \$3257.60, with an annual hosting fee of \$400. There is also an option to e-bill with this module, could save on postage. The crystal reports module would allow no more hand written reports. Everything would come from the system and be on an excel sheet. That costs \$2413.00. Chief Prickett and Mr. McAlexander are also looking into a security system for the building.

Mr. Baker made the motion to use corona virus money for the Ach Module from Frey, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Library is finishing up; they were able to reuse the window. Lead/copper testing is completed. New swing set is up at the park. Endpoints on the new set flow system have to be switched out due to service. Mr. McAlexander is working with Mr. Wagner on the inactive delinquent lists; they are summarizing the final letter.

Mr. Prickett stated that there would be a volunteer police meeting on September 12 at noon. East Liberty will be here to explain how they work; they are run under the EMA currently. They will explain what they do and how they run. Volunteers would need to live within the Village or County to be under the local EMA.

Mr. Dodds spoke of the tornado sign that went off last Friday. The firehouse tornado siren needed repair. Mr. Dodds also spoke about the new EMS contract, attached to these minutes.

Ms. Short made the motion to agree to the Riverside EMS contract, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

Ms. Staley spoke on finance. She would like council to approve paying back the water and sewer accounts out of the corona virus fund, for fixing the utility drop box.

Ms. Short made the motion to pay back the water and sewer account for fixing the drop box safe and paying for police body camera all out of corona virus funding, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

Park committee Mr. Rowley presented coronavirus funding options. Invoices are attached to these minutes. The porcelain will not be hanged, but the bathrooms will be touchless. A water cooler with chilled water instead of a drinking fountain was mentioned. Also, the 5 gallon hot water heater doesn't work, but you have to have hot water in the bathrooms.

Ms. Short made the motion to accept the bids from Area Electric and Regal Plumbing for the park corona virus funds, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

Ms. Kueterman got a quote from Buckeye monuments on the plaque for Gary Reeder's memory. Ms. Staley figured up the amount left in donation money and Buckeye monuments will write off the remainder of the cost. In addition, Dash Builders moved their start time back to September at the Park.

Ms. Short stated the Joint sewer board meeting was moved to September 14<sup>th</sup> due to the holiday.

Resolution 2020-27: A Resolution accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Ms. Short made the motion to accept Resolution 2020-27 on the second reading, seconded by Mr. Dodds. Roll Call – All Ayes. **MOTION**

Ordinance 2020-31: An Ordinance establishing the amount of compensation to be paid to officers of the Village of DeGraff, Logan County, Ohio, repealing any Ordinance in conflict therein.

Mr. Dodds made the motion to suspend the 3-reading rule, seconded by Mr. Baker.  
Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to accept Ordinance 2020-31, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to Adopt Ordinance 2020-31, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Ordinance 2020-30: An Ordinance authorizing and directing the Village Administrator to purchase a new marked police cruiser and declaring an emergency in the Village of DeGraff, Ohio

Mr. Dodds made the motion to suspend the 3-reading rule, seconded by Mr. Baker.  
Roll Call – All Ayes. **MOTION**

Mr. Rowley made the motion to accept Ordinance 2020-30, seconded by Mr. Ropp.  
Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to Adopt Ordinance 2020-30, seconded by Mr. Dodds.  
Roll Call – All Ayes. **MOTION**

Ordinance 2020-29: An Ordinance authorizing the Village Fiscal Officer to accept loan and grant proceeds in relation to certain United States Department of Agriculture (USDA) Community Facility (CF) loan/grant program equipment application package for public bodies and Office of Criminal Justice Services (OCJS) grant funds to be deposited into the general fund and declaring an emergency in the Village of DeGraff, Ohio

Ms. Short made the motion to suspend the 3-reading rule, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Mr. Dodds made the motion to accept Ordinance 2020-29, seconded by Mr. Baker.  
Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to Adopt Ordinance 2020-29, seconded by Mr. Rowley.  
Roll Call – All Ayes. **MOTION**

Ordinance 2020-28: An Ordinance authorizing the Village Administrator to enter into contract with Daniel B. Goings and Rhonda K. Goings for the purchase of part of parcel no. 26-117-07-03-008 in the Village of DeGraff, Ohio, authorizing payment therefore, and declaring an emergency in the Village of DeGraff, Ohio

Ms. Short made the motion to suspend the 3-reading rule, seconded by Mr. Dodds.  
Roll Call – All Ayes. Ropp - Abstain **MOTION**

Ms. Kueterman made the motion to accept Ordinance 2020-28, seconded by Ms. Short. Roll Call – All Ayes. Ropp - Abstain **MOTION**

Mr. Baker made the motion to Adopt Ordinance 2020-28, seconded by Mr. Dodds.  
Roll Call – All Ayes. Ropp - Abstain **MOTION**

In old Business, Mayor Osborne discussed the land Purchase from the Goings. We would need to hire a firm to do a title search on the property.

Mr. Baker made the motion to hire Thompson, Dunlap, and Heydinger law firm for the title search, cover fees, and title insurance, seconded by Ms. Short. Roll Call – All Ayes, Mr. Ropp abstain **MOTION**


\*Ms. Short made the motion to go into executive session to discuss personnel matters at 8:04PM, seconded by Mr. Baker. Roll Call – All Ayes. **MOTION**


\*Ms. Short made the motion to exit executive session with no action taken at 8:18PM, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

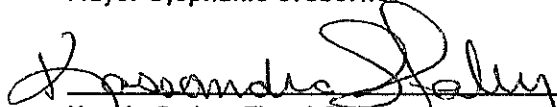
Mr. McAlexander did some research on bonds for the fiscal officers and utility clerks. Townships are governed by the ORC, but Villages do not have a set limit. Surrounding Villages, other than Anna, are where we are at currently. Ms. Staley explained she had to have a drug test, BCI/FBI background check, and bonded before she started. Mayor Orsborne and Mr. McAlexander have interviews set up for Wednesday and Thursday.

Ms. Short made the motion to pay bills, seconded by Ms. Kueterman. Roll Call – All Ayes. **MOTION**

Ms. Kueterman gave the motion to mayor Orsborne to adjourn the meeting at 8:27 P.M., until September 15, 2020 at 7:00 P.M.

  
Mayor Stephanie Orsborne

  
Tim Baker, Council President

  
Kassie Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.