

# RECORD OF PROCEEDINGS VILLAGE OF DEGRAFF COUNCIL REGULAR SESSION

October 6, 2020

Page 1 of 3

The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 7:55 P.M. in the Village Office at 107 S. Main St. DeGraff, OH 43318-0309.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present  
Sandra Short, Council Member – Present  
Ruth Kueterman, Council Member – Present  
Mike Dodds, Council Member – Present  
Tim Baker, President Pro Tempore – Present  
Mike Ropp, Council Member – Present  
Tom Rowley, Council Member – Present

Staff Present: Carolyn Preston, Fiscal Officer; Chief Chris Prickett, Police Chief

Mr. Rowley made the motion to accept the September 15, 2020 minutes, seconded by Mr. Ropp. Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to accept the September 21, 2020 minutes, seconded by Mr. Ropp. Roll Call – All Ayes **MOTION**

Mayor Orsborne discussed to do Appropriations for 2021 with Ms. Staley and Ms. Preston. Mr. McAlexander, Ms. Staley and Ms. Preston to discuss Annual Appropriations in Mid-November. Need Final Annual Appropriations by January 1, 2021. Can do Temporary Appropriations but Final will need to be in by Mid-March.

Mayor Orsborne brought up CAREs Act Money, update HVAC work on Furnace, automatic doors and possibly new meters for inside homes and relocate to outside of home. Possibly 10 to 15 meters. Mr. McAlexander to discuss further at the Council Meeting October 20, 2020.

Mayor Orsborne gave the Village Administrator and zoning report to be reported next Council Meeting October 20, 2020.

Mr. Zeb Wagner Solicitor only obligated to do one meeting a month to come on October 20, 2020 Council Meeting for Police Cruiser closing.

Mr. Prickett stated the part time police officer Brett VanBourgondien resigned. Mr. Prickett is working on Leads Audits. There is a lot of IT and procedures questions and he is working with Lexipole to help with writing procedures. Codes need updated. Mr. Prickett to get quote on upfront cost and monthly fees. Gave samples of Nuisance complaints ordinances need criteria for Junk Vehicles. What constitutes a Nuisance property? Go with Ohio Revised code with Nuisance properties and add to this code to help define Junk Vehicles. Working on getting all the information together and present to Council.

## REGULAR SESSION

October 6, 2020

Page 2 of 2

Mr. McAlexander is working with Color Green Creative in developing a website. Complete installation and training at cost \$5,100. Ms. Preston and Mr. McAlexander to be trained on maintaining the website. The Website will give overview of Village, history, village life, Police and Fire, parks & Rec, pay bills utilities, zoning, taxes. Host \$20 a month and domain \$20 monthly. Using Cares Act Money motion to accept Website construction.

Mr. Baker made the motion to accept Website, seconded by Mr. Ropp. Roll Call – All Ayes **MOTION**

Ms. Preston advised we are receiving 3 round of CAREs Act Money for \$ \$45,981.61. To receive later this month. Need to have it encumbered by November 20, 2020

Ms. Kueterman plaque was set for the Gary Reeder Memorial gave final bill to Ms. Preston. Everything done at the park except for the water fountain. Electrician went through and cleaned all Air vents. The only thing in bathrooms not touchless is the soap dispensers in the park bathrooms. Ms. Kueterman requested a Park meeting for October 23, 2020 at 5:00 PM.

Mr. Dodd reported lights & poles in park not working correctly. Mayor Orsborne suggested taking the number off the light pole and letting maintenance know, which ones need fixed.

Ms. Short discussed Joint Sewer board meeting sludge removal will be moved to next year. Plant Maintenance found extra belts for blowers which saved money. Having problems with the accident on the Culvert, will be working with Doug Comer on the insurance. Mr. Jacob asking about old police cruiser to the WWTP. Mr. McAlexander working on getting the titles for the vehicles. Mr. Jacob is working on the Budget for 2021. Mr. Jacob put timers on Clarifiers per Mr. McAlexander's suggestion and it is saving money on Electric Bill.

### **Resolution 20-35**

A RESOLUTION TRANSFERRING VARIOUS SUMS OF MONEY IN THE YEAR 2019 BUDGET WITHIN VARIOUS FUNDS LISTED HEREIN, IN ORDER TO PAY OBLIGATED LOANS, AND DECLARING AN EMERGENCY.

From Account: Water/Pumping Repairs & Maintenance 5101-535-430 (\$1,500.00)

To Account: Water/Billing Other-other Contractual Services 5101-532-399 \$1,500.00

Ms. Short made the motion to suspend the 3-reading rule, seconded by Mr. Ropp  
Roll Call – All Ayes. **MOTION**

Mr. Baker made the motion to accept Resolution 20-35, seconded by Mr. Ropp. Roll  
Call – All Ayes. **MOTION**

Mr. Dodds made the motion to adopt Resolution 20-35, seconded by Ms.  
Kueterman. Roll Call – All Ayes. **MOTION**


In new business, Mr. Prickett ride for Santa going through DeGraff for Bikers Toy  
run.

Ms. Short made the motion to pay bills, seconded by Mr. Baker. Roll Call – All Ayes.  
**MOTION**

Ms. Short gave the motion to Mayor Orsborne to adjourn the meeting at 7:55 P.M.,  
until October 20, 2020 at 7:00 P.M. **MOTION**

  
\_\_\_\_\_  
Mayor/Stephanie Orsborne

  
\_\_\_\_\_  
Tim Baker, Council President

  
\_\_\_\_\_  
Carolyn Preston, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption  
of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting  
open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

