

RECORD OF PROCEEDINGS

VILLAGE OF DEGRAFF COUNCIL

REGULAR SESSION

November 17, 2020

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The Legislative body of the Village of DeGraff convened in regular session from 7:01 P.M. to 7:40 P.M. in the Village Office at 107 S. Main St. DeGraff, OH 43318-0309.

Mayor Stephanie Orsborne called the meeting to order at 7:01 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sandra Short, Council Member – Present
Ruth Kueterman, Council Member – Present
Mike Dodds, Council Member – Present
Tim Baker, President Pro Tempore – Present
Mike Ropp, Council Member – Present
Tom Rowley, Council Member – Present

Staff Present: Carolyn Preston, Fiscal Officer; Chief Chris Prickett, Police Chief

Mr. Dodds made the motion to accept the November 3, 2020 minutes, seconded by Mr. Baker. Roll Call – All Ayes.

MOTION

Mr. Gary Pond was present from the Legion. He spoke about the upcoming Annual Ham & Turkey Raffle that the Legion is sponsoring. The raffle will be held on November 23, 2020 at the Quincy Fire Department at 6:30 pm. They will be raffling 15 Hams and 15 Turkeys. Tickets will be .50 cents each or 3 for a \$1.00. Local vendor donations will be raffled as well. They will be checking temperatures at the door and a mask is required. Country Kitchen will be serving Hog dogs, Hamburgers and pop.

Mr. Pond started taking the Veterans flags from the Cemeteries and will continue until all are gone. Mr. Dodd will be assisting with this project. The Legion's policy is to have all the flags taken down after Veteran's day.

Mr. Pond inquired about the property behind the Creamery and if the Village purchased it.

Ms. Orsborne stated that the Village did purchase the land and that it would keep the Village from being land locked. We received the official paperwork from the county for the land.

Ms. Short stated that the Ham and Turkey Raffle is a lot of fun. She highly recommended partaking in this event.

Ms. Orsborne stated that Mr. Orsborne had extra masks if needed for the Raffle.

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Mr. Dodds stated that he had already taken flags down from the old section of the cemetery from the field to Pleasant Street. The flags still need taken down from Pleasant Street to the new section of the cemetery. He also stated that he thought the Veterans Day special at the school went well.

Ms. Orsborne stated that Mr. Orsborne has done 51 zoning permits for the year thus far. Not sure how many more will be done until the end of the year.

Ms. Orsborne reported that the bids to make the Municipal Building handicap compliant have been received and are being reviewed by the county. They will make a determination for the Village to award to one of the companies that bid on the project. Poggemeyer stated they are sending the blueprints for the Water Treatment plant in the mail. We have not received them yet. The Village will be putting up Christmas lights on Tuesday, November 24th. The automatic doors to be installed in the Municipal Building on Monday, November 23, 2020 using the CARE's Act funding. Will need 110 electric to be installed to before we can have the Automatic doors installed. Mr. McAlexander working with Electricians to install.

Mr. Dodds ask about what would happen to the doors due to power outage. Automatic doors have a battery back-up if this were to happen. Mr. Prickett stated that the battery back-up lasts up to four hours.

Ms. Short ask if both front and back doors will be automated? Both doors will be automated and you can still use a key to open for back-up.

Mr. McAlexander is working with grant writer for new vehicle that he had discussed at the last Council meeting. He is about 90% done.

Ms. Orsborne stated that the Squirrel Linnet fund paperwork is complete and was given to Comer Insurance.

Ms. Orsborne stated that the appropriations will be started on November 19, 2020 and that all monies will be appropriated.

Mr. Dodds discussed monthly safety activities. (See report attached) Still waiting on the delivery date of the new cruiser. There will be down time when we receive the new cruiser due to switching out equipment between the vehicles. All CARE's Act monies has been encumbered. Mr. Prickett working with Mr. Wagner on the Lexipole processes and Mr. Baker to help with excel spreadsheets that will be needed for the processes.

Mr. Dodds discussed future projects such as possibly having a Mayor's Court, adding more hours to police department schedule. Looking at possibly hiring another part time officer next year. Increasing community relations.

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Mr. Prickett to start working a couple days a week at the Riverside School starting in January until the end of the school year.

Mr. Prickett discussed new mandates by the Governor on curfews and masks. Police can be called if someone refuses to wear a mask and will not leave the premises if requested, due to not wearing a mask. Police will have to take action if they are called when this person does not comply, it will be considered trespassing.

Mr. Prickett discussed the 10:00 pm to 5:00 am curfew mandated by the Governor. Police will not pull an individual over after 10:00 pm unless it is deemed necessary. Mr. Prickett to keep Village advised if there are any changes to this policy in the near future.

Ms. Short ask about the Zoning Violations Ordinance and where we are in the process?

Mr. Prickett stated that he has submitted a draft ordinance to Mr. Wagner to review. He will be working with Mr. Osborne looking at properties in the Village and discuss which property might be in violation. Will submit the ordinance before Spring to discuss with property owners for cleanup.

Mr. Rowley stated he would like for the Village to offer assistance to the property owners to help with the cleanup. Such as, bulk trash pickup, extra dumpsters located around the Village.

Ms. Osborne stated that the Village is in a much better place this year to help with the cleanup.

Mr. Rowley discussed using Springhill to help with the pickup of old vehicles.

Ms. Osborne stated our goal is to help clean-up the properties in the Village without having to mandate the cleanup. Council to wait for everything to be in place with the ordinance and will move forward.

Mr. Dodds stated that the Fire Department had runs for November. (see attached)

Mr. Dodds contacted Fire & Safety on a new fire truck for pricing for budgeting purposes. The state bid on a 1000-gallon tanker, 4-man cab truck is \$411,000.00 with an average increase of 8% to 10% per year. Price would end up being about a half million dollars to replace.

Ms. Osborne will discuss appropriations with Finance in December once they have been completed.

Ms. Short discussed with council how to understand the appropriations by going to the UAN website. She will send a link to council for review.

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Mr. Dodds stated that both Levies passed with the Township and Village. We did have a windstorm, but no headstones were damaged. Mr. Dodds is in the process of cleaning up branches and debris in the cemetery.

Mr. Rupp discussed the dump truck used by the Cemetery is having problems with the hydraulics not working correctly. Will address a replacement at a later date.

Mr. Rowley stated he contacted the Village Administrator in Bradford about keeping their website updated. Village Administrator said, it was time consuming to keep updated and suggested using Facebook to announce any emergency situations.

Ms. Osborne stated that all Ordinances, Resolutions and Zoning information has been sent to be added to the new Village Website.

Ms. Short made motion to pay bills, seconded by Mr. Rowley. Roll Call – All Ayes.

MOTION

Ms. Short gave the motion to Mayor Osborne to adjourn the meeting at 7:40 P.M.
Roll Call – All Ayes

MOTION

Mayor Stephanie Osborne

Tim Baker, Council President

Carolyn Preston, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.