

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

February 2, 2021

Page 1 of 4

The Legislative body of the Village of DeGraff convened in regular session from 6:58 P.M. to 8:50 P.M. in the American Legion Building 221 West Miami Street DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 6:58 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sandra Short, Council Member – Present
Ruth Kueterman, Council Member – Present
Mike Dodds, President Pro Tempore – Present
Tim Baker, Council Member – Absent
Mike Ropp, Council Member – Present
Tom Rowley, Council Member – Present

Staff Present: Chief Chris Prickett, Police Chief; Kassandra Staley; Fiscal Officer; Kenny McAlexander, Village Administrator; Zeb Wager, Solicitor

Mr. Rowley made the motion to accept the January 19, 2021 minutes, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Ms. Short made the motion to accept the January 26, 2021 minutes, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Visitors:

- Mr. Gary Pond –At the last meeting he misquoted the price to rent the legion building. The current rental rates are \$150 for non-members and \$50 for members.

Zoning – No report

Mr. Wagner stated he has been working on legal descriptions for Poggemeyer. Would like to have an executive session to discuss the transfer or acquisition of real estate.

Mr. McAlexander reported for the Village. He would also like to have an executive session to discuss personnel issues. The Ordinance for permanent appropriations is on the agenda. He has been getting quotes for the sewer; there are seedlings on Mil St and behind Steve's market. The whole main will need to be cleaned out and it is important, as 70-80% of the town flows through that line. It cost around \$1000.

The Village used to own a tractor and bush hog for keeping our easements clear. We could use the equipment all year for various projects. Having a little tractor to help with snow removal would help a lot. Something to look at maybe purchasing again.

The ADA upgrades at the village hall are going good. The framing and mechanical work has been completed, and the drywall is up. We are hoping to have use of the building again next month.

The maintenance people have been working on the police evidence room. It is in the back of the annex building. It will house police records, personal information, and evidence, and it will make it more secure.

There is a computer at the sewer plant, which does not work. To be able to remove from inventory and destroy we would need a motion from council. The computer will not boot up at all. Mr. Jacobs will remove the hard drive and destroy it.

Ms. Short made the motion to destroy the computer and remove from the sewer plant inventory, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Mr. McAlexander continued with his report. The Village is still losing between 22,000 and 24,000 gallons of water. There have been four hits, but will need to pinpoint them more accurately to get best approach.

There is an Ordinance on the agenda to change how Mr. Moore is paid. He will be spit between the park, street, water, and sewer. He will be doing the mowing at park this spring. He has been working on the old back bills we found. He and Ms. Staley are going through the whole utility billing system, looking at all of the accounts. Some people owe the money and some do not. Worked on cleaning up two accounts, one is off the list and the other one has a payment arrangement. These are accounts that was put in a special folder during the investigation and no one ever mentioned the accounts. Once going through we will get legislation to clean up the corrupted accounts. In June of 2018 there was a new billing system implemented, so everything is correct from that point on. Looking at options for collecting the money from the ones who have skipped town. There is over \$1 million listed in the history.

Ms. Short spoke for the utility committee. She would like to correct that the utility meetings are to be held on the 4th Tuesday monthly at 7PM, and not the last Tuesday monthly.

Mr. Jesse Kean was present from the Riverside EMS He showed council proof of insurance for the EMS. In addition, he brought a report of call and responses in the Village, attached to minutes. They have removed six member, but gained five new members. Not all of the new members are certified yet. Mr. Kean is working on becoming an instructor. The EMS has ordered two power lifts for the cots. They are trying to get a grant for reimbursement of those. The goal for the Village is 65%, and they are working on that. There is potential for new territory for them, and hopefully they will gain more members. Mr. Kean will be taking president in June.

Mr. Dodds spoke for the safety committee. Mr. Strayer had called him about an O-ring, and that has been taken care of. The cruiser is still out. On Monday, they heard everything was going fine, but there is still no ETA on delivery. Chief Prickett is working on policy and procedures ad is no in Compliance. There was mention of putting sign on the front and back door of the annex building for the police.

Mr. Rowley spoke for finance he asked for a motion from council on the notes to close out 2020.

Mr. Rowley made the motion to accept the Regulatory Notes for 2020, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Ms. Staley told council about the Ohio History Grant for record preservation. The grant can be used for preservation materials or contract work to help get records organized. Council would like to go with contract work.

Ms. Short made the motion to allow Ms. Staley to apply for the grant, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Ms. Staley also explained that Ordinance dealing with UAN. This Ordinance would allow council to be notified if she is not doing her job.

Parks – No Report

Mr. Dodds spoke for the cemetery. The school reached out about putting an antenna in the cemetery for the new internet provider. This would allow people to purchase 500 gigs for \$15 a month.

Mr. Ropp gave a report on the joint sewer board. The permit modifications have finally been completed.

Ordinance 2021-03: An Ordinance to establish water rates, fees, and charges to municipal utilities and repealing any Ordinance in conflict herein.

Mr. Dodds made a motion to amend section 2A to say 1.5 times, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Mr. Dodds made the motion to approve on 2nd and final reading, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Mr. Dodds made the motion to adopt Ordinance 2021-03, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Resolution 2021-04: An Ordinance to establish sewer rates, fees, and charges to municipal utilities and repealing any Ordinance in conflict herein.

Ms. Kueterman made the motion to approve on 2nd and final reading, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Ms. Short made the motion to adopt Ordinance 2021-04, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Resolution 2021-05: Approving Logan County unified drug task force agreement and its addendum A, mutual aid agreement, and authorizing village mayor to execute.

Mr. Dodds made the motion to approve the 2nd reading of Resolution 2021-05, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Ordinance 2021-06: An Ordinance amending the funds authorized to compensate the Village part-time maintenance worker position to include, street, sewer, parks, and water funds, and declaring an emergency.

Ms. Short made the motion to suspend the 3 reading rule, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Mr. Dodds made the motion to approve on 1st and final reading, seconded by Mr. Rowley. Roll Call – All Ayes. MOTION

Ms. Short made the motion to adopt Ordinance 2021-06, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Resolution 2021-07: A Resolution authorizing the Village participate in the auditor of state's uniform accounting network program.

Ms. Short made the motion to suspend the 3 reading rule, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

Ms. Short made the motion to approve on 1st and final reading, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Ms. Kueterman made the motion to adopt Resolution 2021-07, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

Ordinance 2021-08: An Ordinance adopting permanent appropriations for current expenses and other expenditures of the Village of DeGraff, State of Ohio, during the fiscal year ending December 31, 2021, and declaring an emergency.

Ms. Short made the motion to suspend the 3 reading rule, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Ms. Short made the motion to approve on 1st and final reading, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Ms. Kueterman made the motion to adopt Ordinance 2021-08, seconded by Mr. Rowley. Roll Call – All Ayes. MOTION

Ms. Short made the motion to go into executive session at 8:09 PM to discuss personnel issues and issues of purchase or acquisition of real estate. Council invited Mr. McAlexander, Mr. Wager, and Mayor Osborne, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

Ms. Short made the motion to exit executive session with no action taken at 8:48PM, seconded by Mr. Ropp. Roll Cal – All Ayes. Mr. Rowley was not present for voting. MOTION

Mr. Ropp made motion to pay bills, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Mr. Rowley gave the motion to Mayor Orsborne to adjourn the meeting at 8:50 P.M. Roll Call – All Ayes MOTION

Mayor Stephanie Orsborne

Mike Dodds, Council Pro Tempore

Kassandra Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.