

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

April 6, 2021

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The Legislative body of the Village of DeGraff convened in regular session from 6:56 P.M. to 8:28 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Orsborne called the meeting to order at 6:56 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sandra Short, Council Member – Present
Ruth Kueterman, Council Member – Present
Mike Dodds, President Pro Tempore – Present
Mike Ropp, Council Member – Present
Tom Rowley, Council Member – Present

Staff Present: Chief Chris Prickett, Police Chief; Kassandra Staley; Fiscal Officer, Ken McAlexander; Village Administrator, Zeb Wagner; Solicitor

Ms. Short made the motion to accept the March 16, 2021 minutes, seconded by Mr. Ropp.
Roll Call – All Ayes.

MOTION

Zoning- Mr. Orsborne is working on some permits, there will be more updates to come.

Solicitor- Mr. Wagner explained he has received some envelopes concerning the bankruptcy case with Farma. The attorneys on the case that had contacted the Village are handling the case for the Village. Mr. Wagner also asked about the Easement situation. Mr. McAlexander has not heard anything from Mr. Steven's concerning the issue. The easements will need to be redrafted to make sure the legal description is accurate. If everything is good to go council should be able to pass at the next meeting, or the first meeting in May.

Village Administrator- With the flooding that has been happening on the North end, maintenance dug the 10" tile, it had a large maple tree sitting on top of it. They had to replace 50 ft. of piping, and they ran the jetter, which opened up the pipe. When they turn on the hydrant the drain is still running about ¾ full, will need to go about 7 ft to the south to get fixed. Mr. McAlexander has talked with Hurley's about replacing a section with 12" piping and catch basins for clean out, that will cost around \$17564.34. Mr. McAlexander did reach out to the County Commissioners about using sales tax money, and he has not got an official response as of yet. Council asked about with the drainage at the park will this affect the area more and cause more drainage issues. Mr. McAlexander stated he thinks it will help. There was a sewer plug at the Village Hall, which is now fixed. We did have to rent a jetter to get the plug fixed. There was also a plug on South Main, which is also fixed. However, the root cutter on the jetter is now broke.

The pumps at the sewer station are cavitating. We have ordered some connectors to try and fix the issues, and they should be here this week. If this does not work the only option is to buy a new pump, and the one we would need would be costly.

The backhoe needs the fuel tank welded. Mr. McAlexander is getting a quote for that.

In addition, Mr. McAlexander explained he is working on a grant/loan option with USDA for a new plow truck.

Also, he received a quote for the walking track for sealing for \$2173.50.

Pot holes are on the list to be fixed with Quality Paving, but we are unsure when they are coming. ODOT will be paving the spring of 2023. The spidering spots on the road will get

durapatch to help with the water coming up. Logan County stated they would not mark up and do that for their cost.

The Village has to have a water tower inspection this year. We have contracted with Midco for that, at a cost of \$2998.00. The blueprints for the water plant have been reviewed and sent back with some changes. Still waiting on the updated set to send to EPA. Mr. McAlexander also explained the Village needs a turn valve for the meters. Doing the whole town is very time consuming. There is an option we could had the cost of the machine onto the water plant loan. This option came about since the machine cost \$76,000. This would help spread the cost out. Mr. McAlexander had Ms. Staley explain about the ACH payment method through Frey. Ms. Staley learned that we can do ACH payments starting anytime. This option is through the Frey software. Ms. Staley created an ACH form she will present at the Utility meeting to possible start sending with next months bills. Council wanted to see if there was a one-time option button we could use for this method. Ms. Staley will contact Frey.

On the fourteenth rural water will be in the Village to help isolate some water leaks.

Tree trimming has been going on the Village. We rented a machine for \$4200 for the whole month, to accomplish the trimming that was needed in the Village.

The road signs in the Village, Mr. McAlexander learned what had happened. There have been new laws in the last 5 years on reflectivity. If the signs did not meet the criteria the Village could be brought into a lawsuit, for not enough reflectivity. The cost of new signs was too much, so the Village at that time opted to take them down. Council discussed about paying for some over the years to spread out the cost.

Utility Committee- No report

Safety/Library Committee- No report

Finance- Ms. Staley explained that an email she received from Rita, they gave the incorrect information on the people that are behind on their taxes. The amounts have been updated. Finances are looking good, and she provided a quarterly update on where water and sewer revenue on utility bills is at. She will provide quarterly updates for this since we changed the rates. The committee also discussed the handbook updates.

Parks- Mr. Rowley explained the plumbing inspector was out for the new water fountain. Everything is fine with it. The concession stand passed the health inspection. The freezer does need to be cleaned out, but they will need to keep for frozen pretzels. The Village is allowed to turn on the water fountain according to the plumbing and health inspectors. The water has to spray 4" from the mouth piece, and our new one does do that. It does have to be sanitized once a month. Council was all in agreeance is we can turn the fountain on, just to turn it on. Mr. Rowley has received two bids for the siding work at the concession stand.

Cemetery- No report

Joint Sewer Board- Mr. Ropp explained the sewer plant has finished cleaning the beds, and hauling of sludge will be next week. The lighting at the lift station has been installed, and amp meters are being installed. The flow meters are being calibrated. There was a discrepancy on the new hire contract page we need to talk with out solicitor about. Item #6 references a handbook and both Villages have their own, but the sewer plant does not have their own. Mr. Wagner thinks that #6 should just be eliminated. Mr. Wagner will look at the contact and contact Mr. Fansler, Quincy's solicitor. The gravely mower is up and running, and the polymer system is coming soon.

Special Firehouse Committee- No report

Resolution 2021-11: A resolution by the council of the Village of DeGraff authorizing the Village of DeGraff to order the Logan County auditor to add an additional tax lien on certain real estate taxes for collection for services rendered as stated herein.

Ms. Short made the motion to adopt on the third and final reading of Resolution 2021-11, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Old Business: No report

New Business: Mr. Rowley made the motion to go into executive session at 8:18 PM to discuss personnel issues, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

Mr. Dodds made the motion to exit executive session with no action taken at 8:26 PM, seconded by Ms. Kueterman. Roll Call – All Ayes. MOTION

Ms. Short made the motion to create the Ordinance to make the fiscal officer and Utility clerk position combined permanent, seconded by Mr. Rowley. Roll Call – All Ayes. MOTION

Ms. Staley mentioned that yard waste pickup is this week for the Village.

Ms. Kueterman made the motion to pay bills, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Mr. Rowley made the motion to adjourn at 8:28 PM, seconded by Mr. Ropp Roll Call – All Ayes. MOTION

Mayor Stephanie Orsborne

Mike Dodds, Council Pro Tempore

Kassandra Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.