

**RECORD OF PROCEEDINGS**  
**VILLAGE OF DEGRAFF COUNCIL**  
**REGULAR SESSION**

March 1, 2022

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The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 8:03 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present  
Mike Dodds, President Pro Tempore – Present  
Mike Ropp, Council Member – Present  
Tom Rowley, Council Member – Present  
Teddy Zink, Council Member – Absent  
Sandra Short, Council Member – Present  
Vacant, Council Member –

Staff Present: Chief Chris Prickett, Police Chief; Kassandra Staley, Fiscal Officer; Ken McAlexander, Village Administrator; Zeb Wagner, Solicitor

Ms. Short made the motion to excuse Mr. Zink, seconded by Mr. Ropp. Roll Call – All Nays  
FAILED

Ms. Short made the motion to suspend the reading and accept the February 15, 2022 minutes as written, seconded by Mr. Dodds. Roll Call – All Ayes.  
MOTION

Visitors –

- Gary Pond – There will be some meals coming up:
    - March 12<sup>th</sup> fish fry 4pm–6pm at the legion
    - March 19<sup>th</sup> hog roast at Quincy fire station; legion will be assisting 4pm until out
    - March 31<sup>st</sup> Vics will be doing a wing and tenderloin from 4pm–6pm
- \*Flag donation jar will be out at all 3 events\*

Zoning – Mr. Orsborne has been working on permits

Solicitor – Mr. Wagner presented Mayor Orsborne with the recorded deed for the donated property, located at 123 S. Main St. Mr. Wagner, in addition, presented council with a contract renewal.

Village Administrator – Mr. McAlexander presented the following:

- Mr. McAlexander gave council an updated list for the Water Plant Project. The new well has come out of the project for now. Mr. McAlexander has sent a letter to Mr. Steven's explaining the situation one final time. Mr. McAlexander thinks it would be best to make the well a separate project.
- The generator at the new plant may not have to be changed. Mr. McAlexander asked the question if the generator upgrade is not mandatory does the council want to upgrade anyways? Mr. McAlexander thinks he could do himself and do it cheaper. The old generator works fine, but it is diesel, if upgraded it would be on natural gas.

- The hydro excavator is not in the project. That additional cost would be around \$110,000. Buckeye Excavating and Reichart have the equipment, but it took 4 weeks for the last project we needed one for. Mr. Ropp asked if the equipment had to be new? Mr. McAlexander stated if it is in the project it has to be new. Mr. Ropp asked if some used quote prices could be provided. Mr. McAlexander will try and get some.

Ms. Short made the motion to add the hydro excavator to the water plant project loan, seconded by Mr. Dodds. Roll Call – All Ayes Mr. Ropp – Nay MOTION

- The Village was given a rough timeline for the water plant project. Around September construction bid should be awarded. There are two options for funding DEFA-EPA financing at .5% interest for 30 years or OWDA at 2.29% interest. Asset Management has been looked over and the prequalification has been submitted.
- The check valve in the North well has been replaced. The high service pump on East needs rebuilt. The rotating assembly is on back order. It is not in service because it has to be perfectly aligned.
- East Miami Street pump station has the 2<sup>nd</sup> pump put in. It is all mounted, but not in service yet. Mr. McAlexander still needs to wire for overload protection. The transfer switch is being redone. Mill Street pump station Mr. McAlexander is working through quote for rebuild. The current pump is discontinued, and you cannot get parts. Mr. McAlexander has got some quotes for new pumps.
- The continuation of the storm sewer project with Hurley's, Mr. McAlexander has spoke with them and they know what he wants to do. Mr. McAlexander still needs to speak with Mr. Hammond and a few other neighbors in the area.
- Mr. McAlexander had made a list for Quality paving for the year and is working on getting a quote.
- The water tower refinancing will close around April 6<sup>th</sup>
- Mr. Pond asked Mr. McAlexander about some of the alleys. Mr. McAlexander has been working on them, and knows the one by Mr. Pond if bad.

Utility Committee – No Report

Safety Committee – Mr. Dodds mentioned the quote from Garmin Miller has been received, they are still wanting to get one from Nick Miller. The commissioners are moving forward with the round-a-bout. They have mentioned they will be adding a MARCs tower at the intersection along with the project.

Finance – Ms. Staley mentioned the following:

- Notes for 2021 have been completed and submitted. A copy was provided to council for review. 2021 is now closed out.
- Final Appropriations are in, so the financial statements should be looking better now.
- Ms. Staley spoke about the mitigation grant. Preliminary needs to be submitted by March 25<sup>th</sup> and she is working with Mr. McAlexander to get all the necessary information.
- Mosquito grant has been submitted, will just be waiting on final decision.

Park Committee – Mr. Rowley mentioned the Ball Association will be only using ~~one~~ the fields this year, and they did find volunteers for the concession stand.

Cemetery – No Report.

Joint Sewer Board- Meeting will be next Monday March 7, 2022 at 7PM

Special Firehouse Committee –No Report

Ordinances & Resolutions

Old Business:

New Business:

Ms. Short made the motion to enter executive session at 7:52 PM to discuss entering in a contract, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Ms. Short made the motion to exit executive session at 7:59 PM with no action taken, seconded by Mr. Rowley. Roll Call – All Ayes MOTION

Ms. Short made the motion to accept the contract for solicitor at \$17,000 per year for 76 hours, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

Ms. Short made the motion to pay bills, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

Ms. Short made the motion to adjourn at 8:03 PM, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION

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Mayor Stephanie Orsborne

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Mike Dodds, Council Pro Tempore

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Kassandra Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.