

RECORD OF PROCEEDINGS

VILLAGE OF DEGRAFF COUNCIL

REGULAR SESSION

April 1st, 2025

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The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 7:59 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sue Walls, Council Member – Present
Gabe Kean, President Pro Tempore – Present
Nancy Hall, Council Member – Present
Sandra Short, Council Member – Present
Tom Rowley, Council Member – Present
Heidi Duckro, Council Member – Absent

Staff Present: Kenny McAlexander Village Administrator; Clinton Buchenroth, Assistant Fire Chief

Mr. Rowley made the motion to excuse Ms. Duckro for medical, seconded by Mr. Kean. Roll Call – All Ayes. **MOTION**

Mr. Kean made the motion to suspend the reading and accept the March 18, 2025 minutes with corrections as follows, dates on top of both pages should be 03/18/2025 and the ordinance for compensating and employing the village solicitor should be 2025-14, not 2025-15, seconded by Ms. Walls. Roll Call – All ayes. **MOTION**

Visitors – Ron Pope asked if the new clerk was hired and Mayor Orsborne, said that they did have candidate for the position, but she didn't think it fair to say her name, as she has not completed a drug screen and background check. She stated the person they have in mind does have experience. He asked about if a ruling had been decided on if a family member of council could do work for the Village and he was told that the Village Solicitor said that the Village could not hire immediate family. Mr. Pope was questioning if that was a ruling based on the Ohio Revised Code and Mrs. Orsborne stated that they would have to ask their Solicitor, as they were told that it was not ethical to hire family members of council. The Mayor and Council members agreed that they need a better understating of the Ohio Revised Code. Mr. Pope then gave a sealed bid for pressure washing at park shelter houses.

Zoning – There are 6 permits so far this year.

Solicitor – No Report.

Village Administrator – Mr. McAlexander stated that there is a house on Koke Street that is to be demolished and it was released to the contractor to proceed with demolition. Also, the fire hydrants have been replaced on Koke street and Spring clean-up with be on April 21st, 2025. Document attached with additional information from the Village Administrator.

Safety Committee

- Police – No Report
- Fire:
 - A document was presented from the Fire Department that includes the fire gear that is being donated overseas and it will need to be delivered to Ridgeway Fire by April 7, 2025.
 - Pump testing was approved at a previous meeting for \$450 per truck, but after further checking of prices, it will be \$550 per truck. The council stated that Mr. McAlexander could approve this change.
 - SCBA flow testing is due in April. This is a NFPA recommendation and flow testing is \$80 per SCBA and an additional \$12 per mask totaling \$92 per unit. Ms. Hall made the motion to approve the SCBA flow testing for \$92 per unit, seconded by Mr. Rowley. Roll Call – All Ayes **MOTION**
 - The radio upgrades that were previously approved will be done on April 3rd, 2025 at our Fire Station.
 - Main Street Signs, Eric Bell donated the Fire Levy Signs.

Finance No Report

Park Committee

- The Village received 3 estimates to clean shelter houses. Ms. Short made the motion to accept the lowest bid from Above All Power Washing of \$1100 total to power wash all concrete on all the shelter houses at the park, seconded by Mr. Rowley. Roll call – All Ayes

- No date for the water to be turned on at the park, as it is weather dependent.
- Ms. Short stated she is working on a grant from KFC organization in amount \$10,000 and it needs submitted by April 18th, 2025.
- Mr. Rowley reminded the everyone that the Health Department had given the Village of DeGraff one infraction concerning painting ceilings in women's restrooms last year and he stated that needs addressed. Mr. McAlexander mention that the painting is ready to be done as soon as it warms up.

Cemetery – No Report

Joint Sewer Board- No report

Ms. Short made the motion to enter into executive session regarding personnel issues, seconded by Mr. Kean. Roll Call – All Ayes **MOTION**

Ms. Short made the motion to exit executive session at 7:28 PM. With no action taken, seconded by Mr. Kean. Roll Call – All Ayes.

Mr. Rowley made the motion to raise pay for the Part Time Back-Up Utility Clerk to \$18/hour, seconded by Ms. Walls. Roll Call – All Ayes **MOTION**

Ordinances & Resolutions:

Ordinance 2025-15: An Ordinance approving the discarding of municipal personal property that is not needed for public use, is obsolete and unfit for the use for which it was acquired, and has no value in accordance with R.C. 721.15 and declaring an emergency in the Village of DeGraff.

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-15, seconded by Ms. Short Roll Call – All Ayes. **MOTION**
 Ms. Short made the motion to accept Ordinance 2025-15, seconded by Ms. Hall. Roll Call – All Ayes. **MOTION**
 Ms. Walls made the motion to adopt Ordinance 2025-15, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

Ordinance 2025-16: An ordinance employing and providing compensation for a Village Fiscal Officer and Utility Clerk for the village of DeGraff, Logan County, Ohio, and declaring an emergency in the Village of DeGraff.

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-16, seconded by Ms. Walls Roll Call – All Ayes. **MOTION**
 Mr. Kean made the motion to accept Ordinance 2025-16, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**
 Mr. Kean made the motion to adopt Ordinance 2025-16, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to make Carol Stewart, Part Time Back-Up Utility Clerk's raise of \$18 retroactive to March 24th, 2025, seconded by Mr. Rowley. Roll Call – All Ayes **MOTION**

Old Business:

The council received a resume for park mowing and cleaning of restrooms.
 The farm animal ordinance attached to the minutes was discussed and Merle Orsborne, Zoning Officer's input on this matter was suggested.

New Business:

Garage sales will be on June 7th, 2025.

Ms. Walls made the motion to pay bills, seconded by Ms. Hall. Roll Call – All Ayes **MOTION**

Ms. Short made the motion to adjourn at 8:25 PM, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**


 Mayor Stephanie Orsborne


 Gabe Kean, Council Pro Tempore

 Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.