

RECORD OF PROCEEDINGS VILLAGE OF DEGRAFF COUNCIL REGULAR SESSION

The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 8:25 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sue Walls, Council Member – Absent
Gabe Kean, President Pro Tempore – Present
Nancy Hall, Council Member – Present
Sandra Short, Council Member – Present
Tom Rowley, Council Member – Present
Heidi Duckro, Council Member – Present

Staff Present: Terry Brentlinger – Police Chief, Greg Beatty – Fire Chief, Zeb Wagner – Solicitor

Ms. Short made the motion to excuse Sue Walls as she was representing the Village of DeGraff at the Township EMS meeting, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

Mr. Rowley made the motion to suspend the reading and accept the April 1st, 2025 minutes as presented, seconded by Ms. Hall. Roll Call – All ayes. **MOTION**

Visitors – Eric Bell discussed the car show that will be happening in DeGraff on July 18th, 2025 with rain date of July 25th, 2025, with the actual show from 4-7 pm. Eric received permission from the State of Ohio to close down State Route 508 from the Dollar Store down to the railroad tracks from noon until 9 pm. Eric said he will need the council's help, so that there is enough room for all the cars. He will need Hayes Street cleared, as there are always vehicles parked there from Rex's mechanic's shop. Eric said he spoke with him about it last year and Rex said he would see what he could do, but there were still a lot of cars parked by him on that street. He is working on getting more area within DeGraff to park the vehicles.

Ms. Short made the motion to allow Eric Bell to have his car show on July 18th, 2025, with rain date of July 25th, 2025, seconded by Mrs. Duckro. Roll Call – All ayes **MOTION**

Mrs. Orsborne stated that she has had complaints about that intersection on Hayes Street, about how terrible it is at times, because you can't get through and you can't see past those vehicles that Rex has parked on the road. She stated that those vehicles are also being parked outside of parking spots. Mr. Bell said that it is very hard to pull out of the alley, because it is hard to see. Mrs. Orsborne stated that something will need to be done. Mr. Brentlinger suggested maybe there could be an ordinance that day that if they park there, then they will be towed. Ms. Orsborne stated that this may be what they have to do. She said that she may give a warning first, but there will possibly need to be an ordinance created.

Zoning – There are 6 or 7 permits so far this year, per Mrs. Orsborne.

Solicitor – Mr. Wagner wanted to remind everyone of the BZA Zoning Training on Monday, April 21st, 2025. He said he was reading the minutes and asked if he needed to look into anything regarding Mr. Pope. He was told that it will need addressed. He said he knows what the question is and he will look into it.

Village Administrator – Mrs. Orsborne stated Mr. McAlexander told her to inform the council the following:

- The park's restrooms are open and the water is turned on, except for the foundation. She said that he told her that the men's bathroom urinal will need a replacement part and it has been ordered.
- There is a leak in the concession stand underneath one sink and they will have to move all the water to be able to fix it. Mr. Rowley stated he had already made a phone call to fix the issue.
- Mr. Rowley said that the power washing company will be there tomorrow, 04/16/2025 and Mr. Alexander said that he, Ben, or Chris would need to make sure that the power was off in the morning.

Safety Committee

- Fire: Mr. Kean provided the following information:
 - YTD Fire Department has had 11 runs; 4 structure fires, 4 accidents, and 4 gas line strikes. For the month of February there were 2 calls.
 - Wrens has been contacted to get trucks scheduled for service
 - SCBA flow testing is scheduled for 4-16-2025

- 4-29-2025 pump testing was rescheduled from 4-7-25 due to weather and lack of personnel from Fire Safety.
- Will need approval for Respiratory Fit Testing. It is \$225 to rent the equipment for 3 days.
- Bill Walter is in Fire Fighter 1 class held at Miami Township Fire Department. Hoping that the grant goes through, as we will be responsible for the \$1500 up-front Cost is around \$1500. We can apply for a grant that would reimburse the Village.
- 2 officers will be going to OFA for an incident reporting class on 07/09/2025 and the class is free.
- The Fire House will be shored up on 04/16/2025.
- Participated in the Kids Fest in Bellefontaine, because Bellefontaine was not able to participate due to prescheduled training.
- They are in need of 3 sets of turnout gear, as they will expire in July, so we will need to approve that cost. The lead time is 2-3 months, so on the deadline is near. Three sets of turn out gear including 3 coats, 3 pants, 3 helmets, 3 pairs of gloves, 3 Nomex, 1 pair of boots, to replace expiring turn out gear. Total cost will be \$11509
- Free pancake and sausage breakfast on 04/26/2025. Hoping to speak to voters about levy to clarify information.
- There is a small leak on Engine 32. Will get a quote for that when truck is at Fire Safety.
- Equipment grant was denied, because they had already expended all the funds on other entities.
- Mr. Beatty presented the runs for 2024: Total runs, run in DeGraff's district – no mutual aid runs, by type – 14 accidents, 12 structure fires, 8 mobile fires, 16 field fires, 7 nuisance fires, and 11 other – gas line strikes, CO checks, lift assists for squad. Runs in district (Total for year) – DeGraff 27%, Miami Township 20.45%, Pleasant Township 29.55%. Washington Township – 11.4%, Union Township – 11.4%. He has a number of runs per each location and Mrs. Orsborne stated that she and Ken, Village Administrator will review those numbers. For the DeGraff Fire Total 2024 Total Runs document, this shows the mutual aid runs for 2024.
- 9 old steel SCBA bottles that no one bought on Gov Deals, Mr. Beatty is asking if they can be scrapped. Mr. Kean made the motion to scrap the 9 old steel SCBA Bottles, seconded by Mrs. Duckro. Roll Call – All Ayes **MOTION**
- The council decided to table making a decision on any money related items until we find out how much money we actually have for these purchases. Will have an answer for Mr. Beatty at the next meeting.
- All expired equipment has been given to Ridgeway to be delivered overseas.
- Radio upgrade is done, but 2 don't work, so will need reprogramed.
- Police – Mr. Kean presented the following information:
 - 4 calls so far in April.
 - Recertification of the dog on May 17th, 2025.
 - Quote for vet visit was \$266.49, but Terry is asking for \$300 just in case there is something else that comes up when he is at the vet's office. It is for the yearly shots and checkup.
 - Mr. Kean made the motion to approve \$300 for the vet appointment, seconded by Ms. Hall. Roll Call- All Ayes **MOTION**
 - Leads audit on May 5th.
 - Radar unit needs recertified for \$50 for each unit and there are 2 units.
 - Mr. Kean made the motion to approve \$100 to recertify the radar, seconded by Mrs. Duckro. Roll Call – All Ayes **MOTION**
 - 16 Calls year to date: 1 abandoned, 7 business checks, 1 civil/custody, 1 domestic, 1 reckless op, 4 traffic stop, 1 well-being check.

Finance

- Kaitlyn stated that there is an outstanding invoice from TDH Law, we owe \$5125.00 and we only have \$4582.50 in the account. Kaitlyn asked for permission to reallocate \$543.00 from 1000-790-690-0000 Other – Other to 1000-750-399-0000 to pay the invoice.
 - Ms. Short made the motion to approve the reallocation of \$543.00 from 1000-790-690-0000 Other – Other to 1000-750-399-0000 to pay the invoice for TDH Law, seconded by Mr. Rowley. Roll Call – All Ayes **MOTION**
- Kaitlyn stated that for Core/Medical Mutual that the Dental, Vision, and Life should all be expended from individual appropriation accounts. Mr. Short made the motion to approve the reallocation of the following funds:
 - From 1000-725-211-0000 to
 - \$530 to 1000-320-223, \$129 to 1000-320-224, \$15 to 1000-320-222, \$229 to 1000-710-223, \$58 to 1000-710-224, \$15 to 1000-710-222
 - From 2011-620-690-0000 to
 - \$530 to 2011-620-223, \$129 to 2011-620-224, \$15 to 2011-620-222
 - From 5101-532-221 to
 - \$229 to 5101-531-223, \$58 to 5101-531-224, \$15 to 5101-531-222, \$530 to 5101-535-223, \$129 to 5101-535-224, \$15 to 5101-535-222
 - From 5201-542-221-0000 to

- o \$229 to 5201-541-223, \$58 to 5201-541-224, \$15 to 5201-541-222, \$1140 to 5201-543-223.
\$288 to 5201-543-224, \$33 to 5201-543-222

Mr. Rowley seconded the motion. Roll Call – All Ayes

MOTION

Park Committee

- Mr. Rowley said the Easter Egg Hunt on Sunday, 200 kids were present, great turn out.
- Mr. Rowley said that he didn't have tepid water in the bathroom. Since the water was just turned on recently, he is going to check again later this week to make sure the water is up to temperature.

Cemetery – No Report. Meeting is on April 21st.

Joint Sewer Board-

- Mrs. Orsborne stated that the EPA has recommended that we now can go down to quarterly checks for the mercury levels. A modification permit will need to be completed.

Mr. Kean made the motion to enter into executive session regarding personnel at 7:45 pm, seconded by Mrs. Duckro.
Roll Call – All Ayes

MOTION

Ms. Short made the motion to exit executive session at 8:15 PM. With no action taken, seconded by Mrs. Duckro. Roll Call – All Ayes.

During the Executive session, Mr. Kean had to leave due to personal matters.

Ms. Short made the motion to have Mr. Wagner create an ordinance that would remove FMLA from the handbook, seconded by Ms. Hall. Roll Call – Ayes: Walls, Hall, Rowley, Short Nay: Duckro

MOTION

Ms. Short made the motion to have Mr. Wagner create an ordinance that takes the police department back to part time position with 20 hours per week, with 5.25 hours per week added for the dog, seconded by Mr. Rowley. Roll Call: Ayes – All

MOTION

Ordinances & Resolutions: None

Old Business:

Mrs. Duckro said that they discussed in the safety meeting the farm animal ordinance they had been working on. They discussed possibly adding language that says that animal housing needs to 10 feet off the home. The document with all the ideas that were discussed for the farm animal ordinance was given to Mr. Wagner to review. The farm animal ordinance was discussed in length and Mr. Wagner suggested that it would be a Zoning issue rather than an ordinance. He said that if it is to be adding to the Zoning Code, it must go through the whole process for a Zoning Amendment, which includes multiple steps. He suggested that Merle Orsborne, Zoning Officer, should review this document and work with LUC for a possible Zoning Amendment.

New Business:

Sue Walls returned from the Township EMS meeting at 7:41 pm.

- She gave the handout she received at the meeting to the council members.
- She said that at the meeting all her questions were answered.

Mrs. Duckro made the motion to pay bills, seconded by Ms. Short. Roll Call – All Ayes

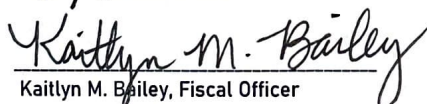
MOTION

Mrs. Duckro made the motion to adjourn at 8:25 PM, seconded by Ms. Hall. Roll Call – All Ayes.

MOTION


Mayor Stephanie Orsborne


Gabe Kean, Council Pro Tempore


Kaitlyn M. Bailey, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.