

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on April 7th, 2026, from 7:00p.m. to 7:47p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present	Jenny Purtee, Council Member – Present
Gabe Kean, President Pro Tempore – Present	Amber Armbruster, Council Member – Present
Nancy Hall, Council Member – Present	Wesley McBean, Council Member – Present
Heidi Duckro, Council Member – Present	

Staff Present:

Ken McAlexander – Village Administrator
Carol Stewart – Utility Clerk

Ms. Duckro made the motion to suspend the reading and accept the March 17th, 2026, minutes as presented, seconded by Ms. Armbruster. Roll Call – All ayes.

MOTION

Visitors –

Connie Kaelin and William Warner – inquiring about spring cleanup dates.

Zoning – There are 4 permits pending.

Solicitor – Currently researching a records request.

Village Administrator – Ken McAlexander

- Spring clean-up will be the week of April 27th, 2026. Verified the size of branches and appliances are not included, only yard waste from storm damage. Appliances are too expensive but check with a scraper such as Colin Wren.
- April Utility bills will include the annual water quality report.
- There were 3 plugged sewer pipes.
- Begin excavation of a section that will need replacement.
- Manhole overflow due to excessive rain.
- JSB Update:
 - no violations
 - changing vendor in hopes of saving money by using the City of Sidney lab
 - Maintenance by Buckeye Power on hold as Ms. Ward had not paid their account current.
 - VFD project more economical to use Softstart instead of the VFD, explained VFD operations.
 - Hydraulic press casing was cracked. Replacement on site and ready to install.
 - March flows: 37% Quincy and 63% DeGraff
 - Mayor Orsborne spoke of electric bill concerns
- Waiting on soil borings for new Fire House build site. Should know in the next few weeks.
- Street Department has Resolution 2026-01 for the hiring of part time seasonal help.
- Park – spouting has been repaired, water is turned on, mowing to start this week and everything is ready to go.
- Decommissioned police cruiser sold for \$18K to Village of West Mansfield

Safety Committee – No updates at this time.

Finance – No updates at this time.

Park Committee –

- Ms. Duckro advised reservations are on the calendar.
- Easter Egg Hunt went well.
- Jeremy Davis will take care of locking/unlocking ahead of games.

Cemetery –

- Ms. Armbruster stated the next meeting is Monday April 13th, 2026

Joint Sewer Board – Updates already given by Village Administrator.

Ordinances & Resolutions:

Ordinance 2026-07 AN ORDINANCE PROVIDING COMPENSATION AND EMPLOYING A VILLAGE SOLICITOR FOR THE VILLAGE OF DEGRAFF, LOGAN COUNTY, OHIO, FOR A ONE-YEAR TERM BEGINNING APRIL 1, 2026 AND ENDING MARCH 31, 2027 AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO

Mr. Kean made the motion to suspend the 3 readings of Ordinance 2026-07, seconded by Ms. Hall.

APPROVED

Roll Call – All Ayes.

Ms. Hall made the motion to approve Ordinance 2026-07, seconded by Ms. Armbruster.

APPROVED

Roll Call – All Ayes.

Ms. Duckro made the motion to adopt Ordinance 2026-07, seconded by Mr. Kean.

APPROVED

Roll Call – All Ayes.

Resolution 2026-01 A RESOLUTION AUTHORIZING THE VILLAGE OF DEGRAFF ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Ms. Duckro made the motion to suspend the 3 readings of Resolution 2026-01, seconded by Ms. Armbruster.

APPROVED

Roll Call – All Ayes.

Mr. McBean made the motion to approve Resolution 2026-01, seconded by Ms. Purtee.

APPROVED

Roll Call – All Ayes.

Ms. Armbruster made the motion to adopt Resolution 2026-01, seconded by Ms. Purtee.

APPROVED

Roll Call – All Ayes.

Ordinance 2026-08 AN ORDINANCE AMENDING THE HOURS AND COMPENSATION OF THE PART-TIME SEASONAL EMPLOYEE FOR THE VILLAGE OF DEGRAFF, OHIO, AND AUTHORIZING THE COMPENSATION OF SAID PART-TIME SEASONAL EMPLOYEE AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mr. Kean made the motion to suspend the 3 readings of Ordinance 2026-08, seconded by Ms. Hall.

APPROVED

Roll Call – All Ayes.

Ms. Duckro made the motion to approve Ordinance 2026-08, seconded by Ms. Armbruster.

APPROVED

Roll Call – All Ayes.

Mr. McBean made the motion to adopt Ordinance 2026-08, seconded by Ms. Hall.

APPROVED

Roll Call – All Ayes.

-Mayor Orsborne explained the language used within ordinances and resolutions; specifically, "emergency", for the benefit of Mr. McBean and the newer council members in attendance.

Old Business:

- Mayor Orsborne advised community garage sales will be held on Saturday June 6th, 2026.

New Business:

Mr. Kean made the motion to go into Executive Session for the discussion on personnel issue, seconded by Ms. Duckro.
Roll Call – All Ayes

APPROVED

*** COUNCIL ENTERED EXECUTIVE SESSION AT 7:33P.M. ON APRIL 7TH, 2026. ***

*** COUNCIL RETURNED FROM EXECUTIVE SESSION AT 7:45P.M. ON APRIL 7TH, 2026. ***

Ms. Hall made the motion to hire McAlexander as par-time seasonal help, seconded by Mr. Kean.
Roll Call – All Ayes

APPROVED

- Ms. Purtee asked why residents pay to use the shelter houses, when the Ball Association does not pay for use. Mayor Orsborne – explained that the Ball Association helps to take care of the park by mowing, opening/closing of the restrooms. Also take care of upkeep of ballfields, bleachers, and dugouts. Residents received \$15.00 back if property left in good condition after their event. The rental fee helps to cover upkeep, bathroom supplies/use, and electric costs. Mr. Kean advised that the Village has contacted other villages regarding their policies and fees and DeGraff is in line with surrounding areas.
- Ms. Purtee has noticed people using the basketball court are leaving behind trash. She has suggested a sign to encourage the use of the nearby trash cans.
- Ms. Purtee noticed the broken fence near recycling and wanted to make sure it was known. Mayor Orsborne advised that we knew of the damage and that the Solid Waste District would be working on the project.
- Mr. Kean mentioned the light poles in need of repair.
- Mr. McAlexander said old poles can be sold on Gov.Deals.

Ms. Duckro made the motion to pay the bills, seconded by Ms. Armbruster.
Roll Call – All Ayes

MOTION

Mr. Kean made the motion to adjourn at 7:47p.m., seconded by Ms. Purtee.
Roll Call – All Ayes

MOTION

Next regularly scheduled Council meeting is April 21st, at 7:00p.m., at the Village Hall.



Mayor Stephanie Orsborne



Gabe Kean, Council Pro Tempore



Stephanie A. Knight, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

1. The first part of the report is a general introduction to the subject of the study. It discusses the importance of the study and the objectives of the research.

2. The second part of the report is a detailed description of the methodology used in the study. It includes information about the sample size, the data collection methods, and the statistical analysis techniques.

3. The third part of the report presents the results of the study. It includes a summary of the findings and a discussion of the implications of the results. The results show that there is a significant relationship between the variables studied.

4. The fourth part of the report is a conclusion and a list of references. The conclusion summarizes the main findings of the study and provides recommendations for future research.

5. The fifth part of the report is a list of references, which includes all the sources used in the study.

6. The sixth part of the report is a list of references, which includes all the sources used in the study.

7. The seventh part of the report is a list of references, which includes all the sources used in the study.