

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

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The Legislative body of the Village of DeGraff convened in regular session on August 18th, 2026, from 7:05p.m. to 7:40p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Orsborne called the meeting to order at 7:05p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present	Jenny Purtee, Council Member – Present
Gabe Kean, President Pro Tempore – Present	Amber Armbruster, Council Member – ABSENT
Nancy Hall, Council Member – Present	Wesley McBean, Council Member – Present
Heidi Duckro, Council Member – ABSENT	

Staff Present:

Ken McAlexander – Village Administrator
Carol Stewart – Utility Clerk

Ms. Hall made the motion to excuse absent council member, Amber Armbruster; seconded by Ms. Purtee.

Roll Call – All ayes.

MOTION

Ms. Purtee made the motion to excuse absent council member, Heidi Duckro; seconded by Mr. McBean.

Roll Call – All ayes.

MOTION

Mr. Kean made the motion to suspend the reading and accept the August 4th, 2026, minutes as presented, seconded by Ms. Hall.

Roll Call – All ayes.

MOTION

Visitors –

- Glenn Kreglow to discuss the storm drains on the hill side on Hayes Street, where the tress were removed. Causing water issues. Ken advised there are 2 drains there. Glenn stated the water is coming out of the side of the hill. Mayor Orsborne advised this was the first she has heard of the issue. There is no easement there and clay pipes from original 1800's. Discussed that would need to investigate and see what would need to be done to fix the issue. Glen and Ken will meet at the site to review.

Zoning – Ken Mc Alexander discussed the following:

- Permit pending for a cleanup.
- Property at 224 N Koke and 222 W Miami will start forced cleanup. Discussed how papers are served and billing of the cleanup process.
- Marvin Kerr house has been condemned. Has letter from land bank.

Mr. Kean made the motion to apply for the land grant for Marvin Kerr house demolition, seconded by Ms. Hall.

Roll Call – All ayes.

MOTION

Ms. Purtee made the motion to send certified letters to 222 W. Miami and 224 N Koke regarding property cleanup; seconded by Mr. McBean.

Roll Call – All ayes.

MOTION

Solicitor – No updates at this time.

Village Administrator – Ken McAlexander provided the following information:

- Aunlytics has started our transition with updated cybersecurity. Will be switching over billing as things come online with the new coverage.
- Seasonal employee is done now.

- Will work on ordinance for sale of the red truck.
- New tool truck is here.
- Working through architects' email with new updates.
- Have not heard from Wagner yet regarding the paving project.
- Grant has been submitted for next year's paving projects. Mayor explained the process through the county.
- Gabe reminded about insurance updates for the upcoming year.

Safety Committee – Chief Beatty provided the following updates:

- Runs, see attached sheet.
- Engine 32 ongoing issues.
- Community Days were a success.
- Air compressor passed testing.
- Fire Safety flow report provided.
- No resignation letter from Bill Walters yet.
- Trailer donation paperwork is complete.
- Inspection done of former IGA.
- Still have not finished hydrant flushing.
- Will need to purchase a new battery for Grass Truck 31

Mr. Kean made the motion to purchase a new battery for Grass Truck 31 to not exceed \$300; seconded by Mr. McBean.

Roll Call – All ayes.

MOTION

Finance – Carol Stewart provided the following information:

- One Ordinance to review.

Park Committee –

- Ms. Purtee advised of the situation with the key and needs to get resolved.
- Mr. Kean asked for an update on the dugout roofs. Ken provided an update and waiting on a material exchange.

Cemetery – Committee members were not present.

Joint Sewer Board – Mayor Orsborne provided the following updates:

- Since the next Monday will be a holiday, the meeting will fall to September 14th, 2026.

Ordinances & Resolutions –

Ordinance 2026-18

AN ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH MODERN OFFICE METHODS FOR THE PROVISION OF PHOTOCOPYING SERVICES AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mr. Kean made the motion to pass on the first of the three readings of Ordinance 2026-18, seconded by Mr. McBean.

Roll Call – All Ayes.

MOTION

Old Business: None at this time.

New Business: None at this time.

Mr. Kean made the motion to pay the bills, seconded by Ms. Purtee.

Roll Call – All Ayes

MOTION

Ms. Hall made the motion to adjourn at 7:40p.m., seconded by Mr. McBean.

Roll Call – All Ayes

MOTION

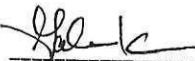
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Next regularly scheduled Council meeting is September 1st, 2026 at 7:00p.m., at the Village Hall.


Mayor Stephanie Orsborne


Gabe Kean, Council Pro Tempore


Stephanie A. Knight, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.