

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on October 21st, 2025 from 7:45 P.M. to 8:53 P.M. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sue Walls, Council Member – Present
Gabe Kean, President Pro Tempore – Present
Nancy Hall, Council Member – Present
Sandra Short, Council Member – Present
Tom Rowley, Council Member – Absent
Heidi Duckro, Council Member – Present

Staff Present: Kaitlyn Bailey – Fiscal Officer, Greg Beatty – Fire Chief

Ms. Short made the motion to excuse Mr. Rowley from this meeting due to illness, second and by Ms. Hall. Roll Call – All Ayes

Ms. Short made the motion to suspend the reading and accept the October 7th, 2025 minutes as presented, seconded by Mrs. Duckro. Roll Call – All ayes.

MOTION

Visitors – None

Zoning – None

Solicitor – Mrs. Orsborne stated that Mr. Wagner has provided them the tentative leased agreement that they will discuss later in the meeting.

Village Administrator –

Mrs. Orsborne stated Mr. McAlexander wanted her to pass along the following: leaf pickup has started and there has been a major leak that they have been finishing up, that was located by the laundromat. They had to have a company come in to find the water leak and it was still hard to pinpoint. That area has now been backfilled. Soon the liner for the water tank that was approved will be installed and it will take 3 days. Mr. McAlexander is out today and tomorrow for training that he has to do for his licenses. The council asked that the leaf pickup be advertised on the website.

Safety Committee

Fire:

Mr. Kean presented the following:

- Runs for September: 4 – 1 accident and 3 field fires
- Year to Date Runs: 9 fires and 8 others (gas line leaks/strikes, lift assists); 14 runs we have given mutual aid and 7 runs we have received mutual aid
- The Fire Department helped with the Toy Run that came through DeGraff on October 11th, 2025. They used trucks to block off 235/47 and Main Street in DeGraff.
- Christmas at the fire house will be on December 6th, 2025 at 6 pm with a parade to be held before. Association is working on final arrangements.

- They have been doing search and rescue training in the upstairs of the fire house. They have done this for the last 2 months and it has been very successful.
- Radios from the Police Department will be dropped off tomorrow morning to have updated programming at Bender in Marion.
- During a grass fire on 9/19/2025, a motor on a pump that is on the back of the engine locked up. They had an extra motor, so they were able to replace it and it is back up/operational.

Other – Ms. Short asked if the RV that they spoke about last meeting had been moved. Mrs. Duckro stated that it did look like the RV was a little bit more off the road. They spoke about the Police Department and Mrs. Orsborne asked that Kaitlyn going forward put the invoice she receives that has the hours that were provided by the Police Department in her box, so that she can present it at the safety committee meetings.

Finance Committee

Kaitlyn Bailey presented the following information:

- She stated that she received a credit card in the mail today from Elan Services/Buckeye Bank. She stated that within the last few weeks she and Mr. McAlexander had called Buckeye Bank to try to get the fraudulent charges removed and they still stated Kaitlyn was not on the account. They said that she would have to fill the paperwork out again and resubmit it. So, she received the credit card today and called and they must have found the paperwork as they are now saying that she's on the account. She was able to have credit card with Kassandra's name on it closed and reported the Facebook charges as fraudulent. She was also going to do fraudulent charges on the Microsoft charges on Carolyn's credit card, but because Mr. McAlexander had that credit card and possibly would need it for his hotel, she could not do fraudulent charges as they would automatically cancel that card. She will call back either later this week or next week to cancel that card and report those charges as fraudulent.
- She also went over each ordinance. She explained that ordinance 2025-44 there needs to be a number entered on the minimum that they will take for the police cruiser. She also explained ordinance 2025-45, that since they approved the new health insurance, with the increase in price, she needs money reallocated to those specific accounts so that she can pay the insurance premiums for the remainder of the year.

Park Committee – None

Cemetery – Ms. Short asked if Mr. Wagner was also the Attorney for the cemetery as she was told at the meeting that he was the Attorney for the cemetery as well. Mrs. Orsborne stated Mr. Wagner was the Village's attorney only and that the Township may contact him, but the Village is not responsible for those charges.

Joint Sewer Board – Mrs. Walls stated that the next meeting was on November 3rd at 1:00 PM at the Quincy Municipal Building.

Ordinances & Resolutions:

Ordinance 2025-41 AN ORDINANCE AMENDING ORDINANCE NO. 2021-19 BY REPEALING AND REPLACING ORDINANCE NO. 2021-19 IN ITS ENTIRETY AND PROHIBITING LITTER AND PROHIBITING THE GROWING OR NOXIOUS WEEDS IN THE VILLAGE OF DEGRAFF, OHIO AND DECLARING AN EMERGENCY

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-41, seconded by Mrs. Walls.
Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Ordinance 2025-41, seconded by Ms. Hall. Roll Call – All Ayes. **MOTION**

Mr. Kean made the motion to adopt Ordinance 2025-41, seconded by Ms. Short. Roll Call – All Ayes. **MOTION**

Ordinance 2025-42 AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO ENTER INTO NEGOTIATIONS WITH PROFESSIONAL DESIGN SERVICES FIRMS THAT SUBMITTED STATEMENTS OF QUALIFICATIONS the performance OF SERVICES NECESSARY FOR THE CONSTRUCTION OF A FIRE STATION AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-42, seconded by Mrs. Duckro. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to accept Ordinance 2025-42, seconded by Mrs. Duckro. Roll Call – All Ayes.

MOTION

Mrs. Walls made the motion to adopt Ordinance 2025-42, seconded by Ms. Short. Roll Call – All Ayes.

MOTION

Ordinance 2025-43 AN ORDINANCE AUTHORIZING PROPERTY MAINTENANCE FEES FOR PROPERTY CLEAN-UP SERVICES PERFORMED BY THE VILLAGE OF DEGRAFF PURSUANT TO PRIOR LEGISLATIVE AUTHORITY AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-43, seconded by Ms. Short. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to accept Ordinance 2025-43, seconded by Mrs. Duckro. Roll Call – All Ayes.

MOTION

Mrs. Walls made the motion to adopt Ordinance 2025-43, seconded by Ms. Short. Roll Call – All Ayes.

MOTION

Ordinance 2025-44 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO CONTRACT FOR INTERNET AUCTION SERVICES TO DISPOSE OF UNNEEDED VILLAGE OWNED PERSONAL PROPERTY AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Ms. Short made the motion to table this ordinance until the ordinance could be completed, seconded by Mr. Kean. Roll Call – All Ayes

MOTION

Ordinance 2025-45 AN ORDINANCE REALLOCATING FUNDS FROM APPROPRIATIONS ORDINANCE AND AMENDING THE APPROPRIATIONS ORDINANCE FOR PURPOSES PAYING OPERATING EXPENSES FROM APPROPRIATED FUNDS AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-45, seconded by Ms. Short. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to accept Ordinance 2025-45, seconded by Ms. Walls. Roll Call – All Ayes.

MOTION

Mr. Kean made the motion to adopt Ordinance 2025-45, seconded by Mrs. Duckro. Roll Call – All Ayes.

MOTION

Old Business:

Mrs. Orsborne stated that we have ordered Halloween candy and will be handing out candy on Thursday for Trick or Treat and Friday when the school comes around for candy.

New Business:

Ms. Short made the motion to enter into executive session regarding a lease agreement at 7:33 pm, seconded by Ms. Walls. Roll Call – Ayes

MOTION

Ms. Short made the motion to exit executive session at 7:43 PM with no action taken, seconded by Mrs. Duckro. Roll Call – All Ayes.

MOTION

Ms. Hall made the motion to pay the bills, seconded by Mrs. Walls. Roll Call – All Ayes

MOTION

Mrs. Short made the motion to adjourn at 7:45 PM, seconded by Mrs. Duckro. Roll Call – All Ayes

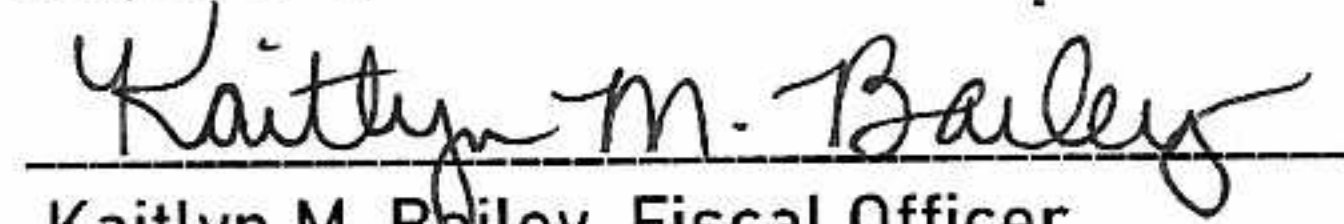
MOTION



Mayor Stephanie Orsborne



Gabe Kean, Council Pro Tempore



Kaitlyn M. Bailey, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.