

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on November 18th, 2025 from 7:00 P.M. to 7:29 P.M. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sue Walls, Council Member – Present
Gabe Kean, President Pro Tempore – Present
Nancy Hall, Council Member – Present
Sandra Short, Council Member – Present
Tom Rowley, Council Member – Present
Heidi Duckro, Council Member – Present

Staff Present: Kaitlyn Bailey – Fiscal Officer, Greg Beatty – Fire Chief

Ms. Short made the motion to suspend the reading and accept the November 4th, 2025 minutes as presented, seconded by Ms. Hall. Roll Call – All ayes. **MOTION**

Visitors – None

Zoning – None

Solicitor – None

Village Administrator – Mrs. Orsborne said that Mr. McAlexander received the contract from the Architect. Bore Samples will need to be done. They have to have a specialized realtor to purchase the property.

Ms. Short asked if the people redoing Steve's Market, if they have to get any permission from Mr. McAlexander. Mrs. Orsborne stated that the EPA and State are handling everything. She said the Logan County Building Authority is involved as well.

Safety Committee

Fire: Mr. Kean presented the following:

- Runs for October: 1 fire alarm at the school and 1 structure fire – Mutual aid with Miami Township
- Year to Date Runs: 11 fires, 12 accidents, 8 others
 - 14 Mutual Aid Given, 7 Received Mutual Aid
- They had members available for Trick or treat to pass out candy and he thanked the village for supplying the candy.
- They recently had a pancake and sausage breakfast on November 8th, 2025 and there was a great turn out.
- Christmas at the Fire House is set for December 6th, 2025, starting with a parade at 6 pm. DeGraff Fire Association "DFA" has decided to do a best decorated local business and best decorated house within the village limits, voted on by the general public, with the best house winner to receiving a \$100 gift card. There is a flyer posted up on Degraff Volunteer Fire Departments Facebook page. He asked that the Village and Council members please share the post. There is a voting link on the post.

- Toys for Tots has donated several gifts to be passed out during the Santa at the Fire Department event. The Fireman's association will provide hot dogs, chili, and pop by donation the night of the event.
- For training this month they had new members use the extrication equipment to move and stack blocks and learn to use the lifting equipment and general hydraulic pump operations.
- Indian Lake EMS "ILEMS" has stocked Squad 31 with a set of Amkus Extrication jaws, spreaders, and 2 rams. DeGraff Fire Department members got the chance to train with ILEMS equipment from Squad 31. ILEMS has a few sets of extrication equipment on trucks to aid in quicker extrication times.
- Mr. Beatty said that Chief Strayer did contact him and reinforced the idea that ILEMS members understand that their primary role is patient care, and once Fire service members arrive on scene, they will stop or if available, continue to work with the Fire Department to finish extrication. This is done in response to EMS being on scene for extended periods of time before volunteer Fire Department members arrive on scene, and EMS not being able to do anything because of not having proper equipment. Assistant Chief Buchenroth is planning a joint Auto Extrication Training With MTFD, ILEMS and DFD.
- Radios from the Police dept have been dropped off, the Marcs account has switched to an online website. Chief Beatty is working with former Chief Josh Strayer to get this updated. Account has to be updated before radios can be programmed.
- SAM Number updated by December 6th, 2025. This is a Federal ID number that allows us to receive grants. It has the Fire Chief and the Fiscal Officer on it. Josh has called Kaitlyn a couple times to get this transferred over and has not been able to accomplish this.
- Engine 32 had a water valve leaking, causing a loss of about ¼ tank of water every week. Lieutenant Josh Funk, a certified Fire truck repair technician, looked at it and found a relief valve had debris stuck in it. They know this happened during a training, and have identified exactly why it occurred. The debris has been removed.
- He said he believes we have received all of our new turnout gear. DFA also purchased a set, bringing new gear to 4 sets. He thinks that they may have enough gear that they can return Miami Township gear they have borrowed.
- He said that Thursday in Huntsville there will be a meeting to build a local team for fire investigation. He explained that this group would come in and decided if they needed to call the State Fire Marshall if they suspect arson.

Mr. Kean brought up the need to update the Fire Contracts and get them sent out as soon as possible. Mr. Kean stated he will meet up with Mr. Beatty to discuss the run information and start working on Fire Contracts before the next meeting.

Finance Committee –

- Kaitlyn explained the 4 different ordinances they have to discuss this evening and said that 2025-44 still needs a price for the police vehicle.
- Mrs. Bailey explained that Ordinance 2025-53 is reallocation of funds due to the increase in Bay Bridge, which is the supplemental health insurance. She said to be able to pay for the rest of the year, she will need funds reallocated as indicated in the Ordinance.

Park Committee – None

Cemetery – None

Joint Sewer Board

- Mrs. Walls said the next meeting is December 1st, 2025 at 1 pm.

Ordinances & Resolutions:

The council discussed what price they should sell the police cruiser for and Mrs. Orsborne stated that Mr. McAlexander got some numbers from the Local Police Department. She said that between 23,000-25,000 is the number that Mr. McAlexander received.

Mr. Kean made the motion to approve the price of \$25,000 for the police cruiser, seconded by Mrs. Duckro. Roll Call – All Ayes

MOTION

Ordinance 2025-44 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO CONTRACT FOR INTERNET AUCTION SERVICES TO DISPOSE OF UNNEEDED VILLAGE OWNED PERSONAL PROPERTY AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-44, seconded by Mrs. Duckro. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to accept Ordinance 2025-44, seconded by Ms. Walls. Roll Call – All Ayes.

MOTION

Mr. Kean made the motion to adopt Ordinance 2025-44, seconded by M. Roll Call – All Ayes.

MOTION

Mrs. Orsborne informed the Council that due to 2 members having to abstain from voting last meeting on Ordinance 2025-51, that they would have to be considered the first reading. She said that she must have 5 out of the 6 members vote yes to be able to pass an Ordinance under emergency.

Ordinance 2025-51 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COMMERCIAL LEASE AGREEMENT WITH INDIAN LAKE EMS JOINT AMBULANCE DISTRICT TO LEASE VILLAGE PROPERTY LOCATED AT 105 S. BOGGS ST., DEGRAFF, OHIO FOR THE PROVISION OF EMS SERVICES IN AND AROUND THE VILLAGE OF DEGRAFF, OHIO AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mrs. Walls made the motion to accept Ordinance 2025-51 on the second reading, seconded by Ms. Hall. Roll Call: Mrs. Duckro – Abstain, Mr. Rowley – Aye, Ms. Hall – Aye, Mr. Kean – Abstain, Mrs. Walls – Aye, Ms. Short – Aye

MOTION

Ms. Short made the motion to enter into executive session regarding the employment and compensation of an employee at 7:20 pm, seconded by Mrs. Duckro Roll Call – All Ayes

MOTION

Ms. Short made the motion to exit executive session at 7:25 PM with no action taken, seconded by Mrs. Walls. Roll Call – All Ayes.

MOTION

Ordinance 2025-52 AN ORDINANCE EMPLOYING AND PROVIDING COMPENSATION FOR A VILLAGE FISCAL OFFICER FOR THE VILLAGE OF DEGRAFF, LOGAN COUNTY, OHIO, AND, DECLARING AN EMERGENCY.

Ms. Short made the motion to suspend the 3-reading rule for Ordinance 2025-52, seconded by Mr. Rowley. Roll Call – All Ayes.

MOTION

Mrs. Duckro made the motion to accept Ordinance 2025-52, seconded by Mr. Kean. Roll Call – All Ayes.

MOTION

Ms. Short the motion to adopt Ordinance 2025-52, seconded by Mrs. Walls. Roll Call – All Ayes.

MOTION

Ordinance 2025-53 AN ORDINANCE REALLOCATING FUNDS FROM APPROPRIATIONS ORDINANCE AND AMENDING THE APPROPRIATIONS ORDINANCE FOR PURPOSES PAYING OPERATING EXPENSES FROM APPROPRIATED FUNDS AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mrs. Duckro made the motion to suspend the 3-reading rule for Ordinance 2025-53, seconded by Ms. Short. Roll Call – All Ayes.
MOTION

Mrs. Walls made the motion to accept Ordinance 2025-53, seconded by Ms. Short. Roll Call – All Ayes.
MOTION

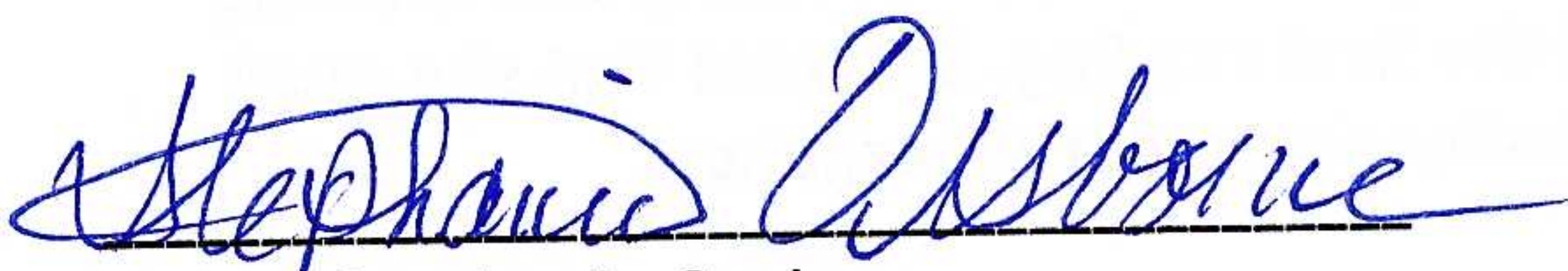
Mrs. Duckro the motion to adopt Ordinance 2025-53, seconded by Mr. Rowley. Roll Call – All Ayes.
MOTION

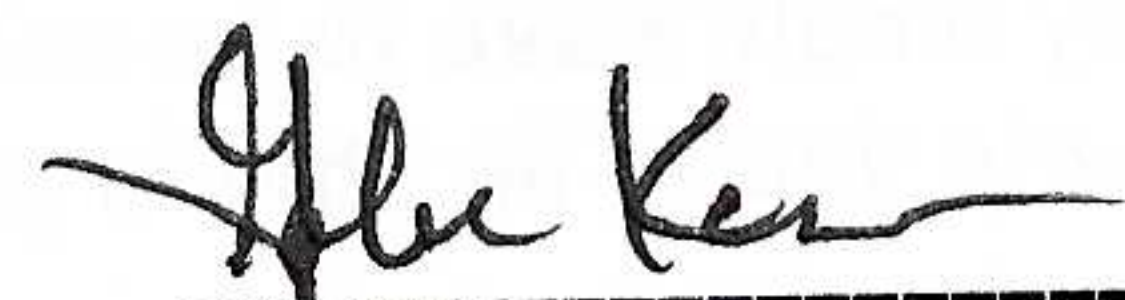
Old Business: None

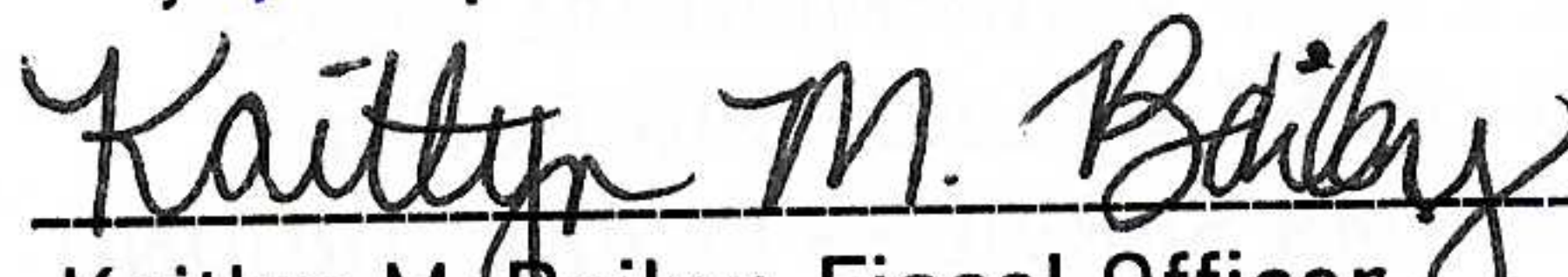
New Business: None

Mrs. Duckro made the motion to pay the bills, seconded by Ms. Short. Roll Call – All Ayes
MOTION

Mr. Kean made the motion to adjourn at 7:29 PM, seconded by Ms. Short. Roll Call – All Ayes
MOTION


Mayor Stephanie Orsborne


Gabe Kean, Council Pro Tempore


Kaitlyn M. Bailey, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.