

RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION

The Legislative body of the Village of DeGraff convened in regular session on December 16th, 2025 from 7:02p.m. to 7:52p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:02p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Sue Walls, Council Member – Present
Gabe Kean, President Pro Tempore – Present
Nancy Hall, Council Member – Present
Sandra Short, Council Member – Present
Tom Rowley, Council Member – Present
Heidi Duckro, Council Member – Absent

Staff Present: Stephanie Knight – Fiscal Officer, Greg Beatty – Fire Chief

Mrs. Duckro will be out on FMLA until January 8th, 2026. Ms. Short made the motion to excuse Ms. Duckro's absence, seconded by Ms. Hall. Roll Call – All ayes.

MOTION

Ms. Short made the motion to suspend the reading and accept the December 2nd, 2025 minutes as presented, seconded by Mr. Kean. Roll Call – All ayes.

MOTION

Visitors – Kaitlyn Bailey

Zoning – Mayor Orsborne update regarding the property on Ellis Street. Mr. Wagner has sent a letter to owner (Mr. Matt Wilson), advising he has 15 days to get the property cleaned up. If it is not done, the Village will hire someone to do so and the cost will be assessed to the real estate taxes. Mr. Alexander will be meeting Mr. Wilson at the property on December 17th, to discuss this issue with the renter at said property. If the items in question can not be stored in the garage (with the exception of a boat), they must be removed from the property. It is also noted that this property is zoned only for residential use and can not be used business purposes.

Solicitor – There are no updates as of this time.

Village Administrator – Mayor Orsborne advised that Mr. McAlexander experienced major malfunctions when attempting to retrieve meter readings this week. Upon investigation, he found that the antennae for the handheld reader had a broken wire. He was able to work with a former contact to get parts and make the reader work and was able to obtain the meter readings. Mr. McAlexander has suggested that we will want to consider fast tracking the purchase and installations of the new Neptune meters (about \$65K-\$70K for half of them). Council members agreed that it makes more sense to install the superior Neptune system, than to put more money into the old Badger system (\$35K). Mr. McAlexander will be working to get more data and present at the next Council meeting.

The architect will be moving forward with obtaining bore samples for the current site of the proposed new Volunteer Fire House. An ordinance will follow during tonight's meeting. Mayor Orsborne advised that the property will cost \$32K an acre for the lot at the school site. The current estimate is that 2 – 2.5 acres will be needed for the current proposed build, depending on the size of the retention pond.

Mayor Orsborne stated that the raises for Maintenance and Utility Clerks would need to be effective with the pay cycle. This would change them from January 1st, 2026, to be effective December 26th, 2025. Ms. Short made motioned to accept the new date, seconded by Mrs. Walls. All ayes.

MOTION

Safety Committee – Mr. Kean advised that he visited Miami Township and they approved the contract.

Fire Department Fire Chief, Mr. Beatty updated Council on runs. Stated the holiday parade went extremely well (over 100 toys were donated by Toys for Tots and Ms. Short provided goodie bags for the children as well). Best decorated house will be picked by December 23rd, 2025. Volunteers are working on updating their training certificates. Mr. Beatty is researching how to handle the former Police departments Marks radios and will update as needed. A John Deere Gator was purchased by the Fire Department Association to be used for hunter rescues as needed. Updates will be coming as further steps are taking.

Mayor Orsborne advised of a property complaint from Mr. Robinson, regarding unsafe vehicle at 1252 Cornish Drive. Wrecked vehicle has been sitting on the street for 2-3 months. Ms. Short motioned to send letters to the property owner, Ms. Hall seconded the motion. **MOTION**

7:24p.m. Meeting stopped so batteries could be replaced in the recorder and resumed at :26p.m.

Logan County Sherriff contract for police coverage in the Village has gone from \$48 an hour to \$50 an hour. Ordinance will follow later in the meeting. There were no questions from Council regarding the increase.

Mrs. Walls commended the Fire Department for a wonderful parade and such success.

Finance – Mrs. Knight advised that training was underway and going well. Thanked Kaitlyn for her patience and guidance.

Park Committee – No updates at this time.

Cemetery – Ms. Short advised that Council will need to provide 2 members to serve on the Cemetery Board for the 2026 year. Mayor Orsborne advised they will only serve in a judicial capacity. They will not be doing physical labor. The next Cemetery Board meeting will be on January 12th, 2025, at 7:30p.m.

Joint Sewer Board – No updates at this time. The next JSB meeting will be on Monday January 12th, 2026, at 1:00p.m.

Ordinances & Resolutions:

Council discussed ramifications for Ordinance 2025-55. Mr. Kean and Ms. Short pointed out they the they are listed under avoiding nuisances.

Ordinance 2025-55 AN ORDINANCE REGULATING THE KEEPING OF ANIMALS AND FOWL/POULTRY WITHIN THE VILLAGE OF DEGRAFF AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-55, seconded by Ms. Short. Roll Call – All Ayes **MOTION**

Ms. Hall made the motion to approve Ordinance 2025-55, seconded by Mrs. Walls. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to adopt Ordinance 2025-55, seconded by Mr. Kean. Roll Call – All Ayes. **MOTION**

Ordinance 2025-57 AN ORDINANCE TO ESTABLISH WATER RATES, FEES AND CHARGES TO MUNICIPAL UTILITIES AND REPEALING ANY ORDINANCES IN CONFLICT HEREIN.

2nd Reading

To Be Effective February 1st, 2026.

Mr. Kean made the motion to approve Ordinance 2025-57, seconded by Ms. Hall. Roll Call – All Ayes, except Mr. Rowley.

Ordinance 2025-58 AN ORDINANCE TO ESTABLISH SEWER RATES, FEES AND CHARGES TO MUNICIPAL UTILITIES AND REPEALING ANY ORDINANCES IN CONFLICT HEREIN.

2nd Reading

To Be Effective February 1st, 2026

Mr. Kean made the motion to approve Ordinance 2025-58, seconded by Ms. Hall. Roll Call – All Ayes, except Mr. Rowley.

MOTION

Ordinance 2025-61 AN ORDINANCE REALLOCATING FUNDS FROM APPROPRIATIONS ORDINANCE AND AMENDING THE APPROPRIATIONS ORDINANCE FOR PURPOSES PAYING OPERATING EXPENSES FROM APPROPRIATED FUNDS AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Ms. Short made the motion to suspend the 3-reading rule for Ordinance 2025-61, seconded by Mr. Kean. Roll Call – All Ayes.

MOTION

Mr. Kean made the motion to accept Ordinance 2025-61, seconded by Ms. Short. Roll Call – All Ayes.

MOTION

Mrs. Walls made the motion to adopt Ordinance 2025-61, seconded by Ms. Short. Roll Call – All Ayes.

MOTION

Ordinance 2025-62 AN ORDINANCE MODIFYING THE COMPENSATION FOR THE VILLAGE OF DEGRAFF VILLAGE ADMINISTRATOR AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-62, seconded by Ms. Hall. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to accept Ordinance 2025-62, seconded by Mrs. Walls. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to adopt Ordinance 2025-62, seconded by Mr. Kean. Roll Call – All Ayes.

MOTION

Ordinance 2025-63 AN ORDINANCE MODIFYING THE COMPENSATION OF THE VILLAGE OF DEGRAFF ZONING OFFICER AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Ms. Short made the motion to suspend the 3-reading rule for Ordinance 2025-63, seconded by Mr. Kean. Roll Call – All Ayes.

MOTION

Mr. Kean made the motion to accept Ordinance 2025-63, seconded by Mrs. Walls. Roll Call – All Ayes.

MOTION

Ms. Short made the motion to adopt Ordinance 2025-63, seconded by Mr. Kean. Roll Call – All Ayes.

MOTION

Resolution 2025-64 Fire Contract for Harrison Township, Champaign County

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-64, seconded by Ms. Short.
Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Ordinance 2025-64, seconded by Mrs. Walls. Roll Call – All Ayes.
MOTION

Mr. Kean made the motion to adopt Ordinance 2025-64, seconded by Ms. Short. Roll Call – All Ayes.
MOTION

Resolution 2025-65 Fire Contract for Pleasant Township, Logan County

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-65, seconded by Ms. Short.
Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Ordinance 2025-65, seconded by Mrs. Walls. Roll Call – All Ayes.
MOTION

Ms. Short made the motion to adopt Ordinance 2025-65, seconded by Mr. Kean. Roll Call – All Ayes.
MOTION

Resolution 2025-66 Fire Contract for Miami Township, Logan County

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-66, seconded by Ms. Short.
Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to accept Ordinance 2025-66, seconded by Mr. Kean. Roll Call – All Ayes.
MOTION

Ms. Short made the motion to adopt Ordinance 2025-66, seconded by Mr. Kean. Roll Call – All Ayes.
MOTION

Resolution 2025-67 Fire Contract for Union Township, Logan County

Mrs. Walls made the motion to suspend the 3-reading rule for Ordinance 2025-67, seconded by Mr. Kean. Roll Call – All Ayes.
MOTION

Ms. Short made the motion to accept Ordinance 2025-67, seconded by Mr. Kean. Roll Call – All Ayes.
MOTION

Ms. Short made the motion to adopt Ordinance 2025-67, seconded by Ms. Hall. Roll Call – All Ayes.
MOTION

Resolution 2025-68 Fire Contract for Indian Joint Fire District, Logan County

Mr. Kean made the motion to suspend the 3-reading rule for Ordinance 2025-68, seconded by Mrs. Walls. Roll Call – All Ayes.
MOTION

Ms. Short made the motion to accept Ordinance 2025-68, seconded by Mr. Kean. Roll Call – All Ayes.
MOTION

Mr. Kean made the motion to adopt Ordinance 2025-68, seconded by Mrs. Walls. Roll Call – All Ayes.
MOTION

Ordinance 2025-69 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A POLICE PROTECTION AGREEMENT WITH THE LOGAN COUNTY SHERIFF'S OFFICE ON BEHALF OF THE VILLAGE OF DEGRAFF AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Ms. Short made the motion to suspend the 3-reading rule for Ordinance 2025-69, seconded by Mr. Kean. Roll Call – All Ayes. **MOTION**

Mr. Rowley made the motion to accept Ordinance 2025-69, seconded by Mrs. Walls. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to adopt Ordinance 2025-69, seconded by Ms. Hall. Roll Call – All Ayes. **MOTION**

Ordinance 2025-70 AN ORDINANCE AUTHORIZING THE MAYOR AND/OR VILLAGE ADMINISTRATOR TO ENTER INTO CONTRACT FOR THE NEW VILLAGE OF DEGRAFF FIRE STATION PROJECT AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Ms. Short made the motion to suspend the 3-reading rule for Ordinance 2025-70, seconded by Mr. Kean. Roll Call – All Ayes. **MOTION**

Mrs. Walls made the motion to accept Ordinance 2025-70, seconded by Ms. Short. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to adopt Ordinance 2025-70, seconded by Mr. Kean. Roll Call – All Ayes. **MOTION**

Old Business: None at this time.

New Business:

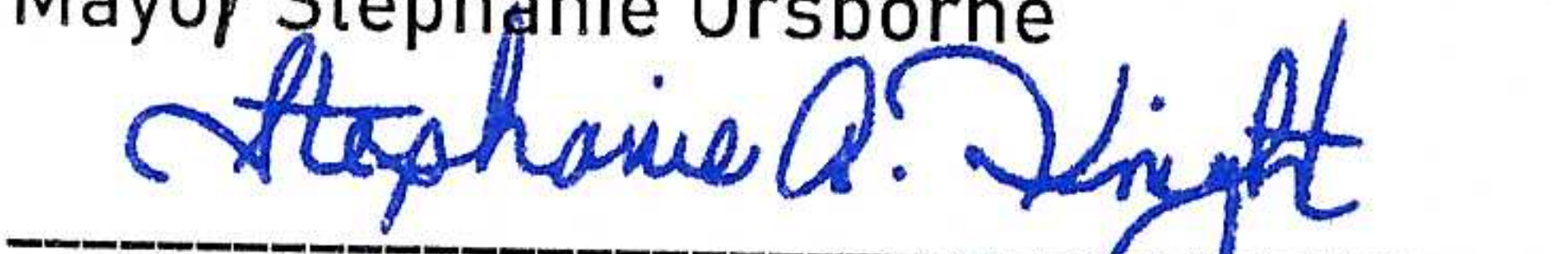
- Mrs. Walls suggest to advertise the 3 open Council seats. Mayor Orsborne advised it was being included with the Utility bills, but should also be included on the Village web page.
- Mr. Rowley asked if Stephanie Knight had been trained on the Frey system. Mayor Orsborne advised she had not and there were no plans to do so at this time as there are 2 Utility Clerks fully trained.

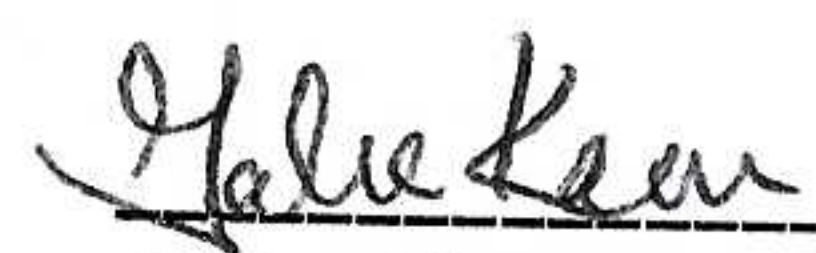
Ms. Short made the motion to pay the bills, seconded by Ms. Hall. Roll Call – All Ayes **MOTION**

Ms. Short made the motion to adjourn at 7:52p.m., seconded by Mr. Kean. Roll Call – All Ayes **MOTION**

Next regularly scheduled Council meeting is January 6th, 2026, at 7:00p.m., at the Village Hall.


Mayor Stephanie Orsborne


Stephanie A. Knight, Fiscal Officer


Gabe Kean, Council Pro Tempore

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

