

RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION

The Legislative body of the Village of DeGraff convened in regular session on February 17th, 2026, from 7:00p.m. to 7:45p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 07:00p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present	Jenny Purtee, Council Member – Present
Gabe Kean, President Pro Tempore – Present	Amber Armbruster, Council Member – Present
Nancy Hall, Council Member – Present	Open Seat – Council
Heidi Duckro, Council Member – Present	

Staff Present:

Stephanie Knight – Fiscal Officer
Greg Beatty – Fire Chief

Ms. Duckro made the motion to suspend the reading and accept the February 3rd, 2026 minutes as presented, seconded by Ms. Hall. Roll Call – All ayes.

MOTION

Visitors –

James Wesley McBean – seeking Council seat. Mayor advised of responsibilities and general requirements.

Zoning – None at this time.

Solicitor – None at this time.

Village Administrator – Mr. McAlexander provided updates on the following items:

- Bore samples will hopefully be moving forward soon.
- Need annual appropriations in place so can make UAN deadline of March 1st, 2026. Mayor Orsborne advised we will discuss the need for a special meeting to approve the permanent appropriations. It will be short and only for the voting of approving the permanent appropriations.

Safety Committee –

- Mr. Kean stated there are a list of purchases coming for 2026. Chief Beatty will work up a schedule of prioritized items. There are no match items for grants. There is 1 new possible volunteer who is in training. Gator is having its pump replaced in April.
- Chief Beatty advised on the following items:
 - Run updates for the year
 - 2 grants and a possible 3rd
 - VFDF was due 01/31/2026 and is good to go.
 - Radios are back and handed out.
 - Working with Wren's to schedule truck maintenance.
 - County investigator's team is almost done. They are looking for donation of old fire gear for training purposes. Will be asset tagged and returned when done.
 - Turned in the final gator donation paperwork approved by the solicitor.

Finance – Ordinance to be discussed later. No other updates at this time.

Park Committee –

- Squirrel Linet Fund was awarded to another entity.

- Ms. Duckro advised that Scott Roach requested to use the park for an Easter Egg hunt for the village youth, open to the public. Would like to have as an annual event, that would be sponsored by the Mason's. To be held on March 29th, 2026.
- Discussed responsibilities involved with parks (who unlocks things, maintenance guys can assist). Location of dumpster key. Ms. Stewart advised of reservation system.

Cemetery – Amber Armbruster provided the following updates

- Steve Sanders, Sheryl Hatfield, and Jeff Schniedewolf were in attendance at the meeting. Ms. Armbruster felt unprepared. She was told that she needed to be on call 24/7. She signed deeds for plots though she is not a trustee. Mayor Osborne advised of the history of the group and assistance from previous council members. Ms. Armbruster asked for documents that outline the duties of the council members sitting on the board and that she should have been told more about what she was getting into. She is a school teacher and will not be taking off from work to assist with funerals. Mayor Orsborne stated again what the original agreement had been and would need to find that paperwork. Ms. Purtee asked if there was documentation for rules of all the committee's and how the council members serve on them and their tasks. Mayor Orsborne advised there was a levy for the cemetery and a document that governed what was done. Ms. Armbruster was upset that she was alone. Mayor Orsborne advised she would speak with Jeff regarding duties and responsibilities, and advised for Ms. Armbruster to not do anything before talking to her.

Joint Sewer Board – Ms. Purtee gave the following update:

- She felt overwhelmed at her first meeting and unqualified. Mayor Orsborne advised of the general flow of the meeting and what to expect. She assured that all new council members feel that way as they serve on the different committee's; but it will take time to get to know the different parts.
- Ms. Purtee asked to job shadow the Village Administrator and the Waste Water Treatment Plant (WWTP) Operator as well. Mayor Orsborne advised that would not be a problem and Mr. McAlexander would help her set those visits up in the future.
- Ms. Purtee asked how the meters work between the 2 villages. Mayor Orsborne advised that DeGraff has its own meter system; whereas Quincy does not use meters. She then went on to explain how the flows are calculated. Ms. Purtee asked if there was a recent issue on Elbow Street and the Mayor confirmed yes.

James Wesley McBean – seeking Council seat. Mayor advised of responsibilities and general requirements.

****Mayor Orsborne swore in Wesley McBean as a newly appointed Council member. Mr. McBean took his place at the Council Table, time 7:38p.m.****

Ordinances & Resolutions:

Ordinance 2026-05 AN ORDINANCE REALLOCATING FUNDS FROM APPROPRIATIONS ORDINANCE AND AMENDING THE APPROPRIATIONS ORDINANCE FOR PURPOSES PAYING OPERATING EXPENSES FROM APPROPRIATED FUNDS AND DECLARING AN EMERGENCY IN THE VILLAGE OF DEGRAFF, OHIO.

Mr. Kean made the motion to suspend the 3 readings of Ordinance 2026-05, seconded by Ms. Hall. Roll Call – All Ayes.

Approved

Ms. Duckro made the motion to approve Ordinance 2026-05, seconded by Ms. Purtee. Roll Call – All Ayes.

Approved

Ms. Hall made the motion to adopt Ordinance 2026-05, seconded by Ms. Duckro. Roll Call – All Ayes.

Approved

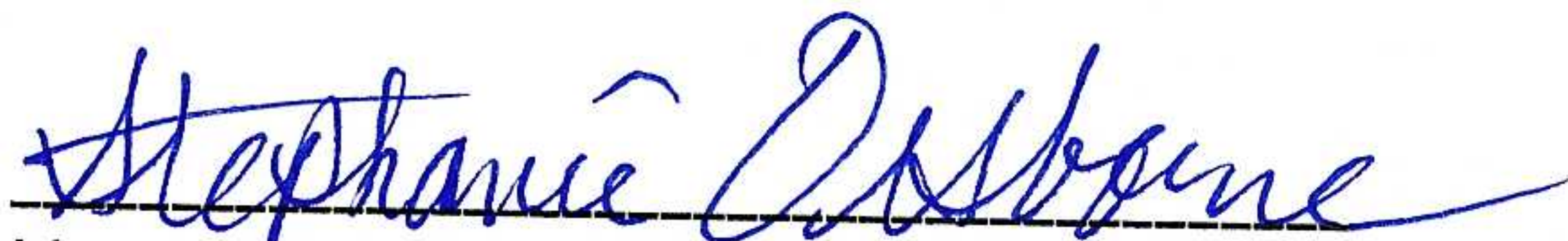
Old Business: Mayor Orsborne advised that council would need to look at dates and publishing for the annual garage sales.

New Business: Mayor Orsborne advised that a special meeting would need to be called on Wednesday February 25th, 2026 at 6:00p.m. for the sole purposed of approving the permanent appropriations. Ms. Bailey thought we had through the end of March to complete the appropriation process but that was not the case. They need to be approved as soon as possible otherwise UAN will lock out Ms. Knight from the system.

Ms. Duckro made the motion to pay the bills, seconded by Mr. Kean. Roll Call – All Ayes **MOTION**

Mr. Kean made the motion to adjourn at 7:45p.m., seconded by Ms. Duckro. Roll Call – All Ayes **MOTION**

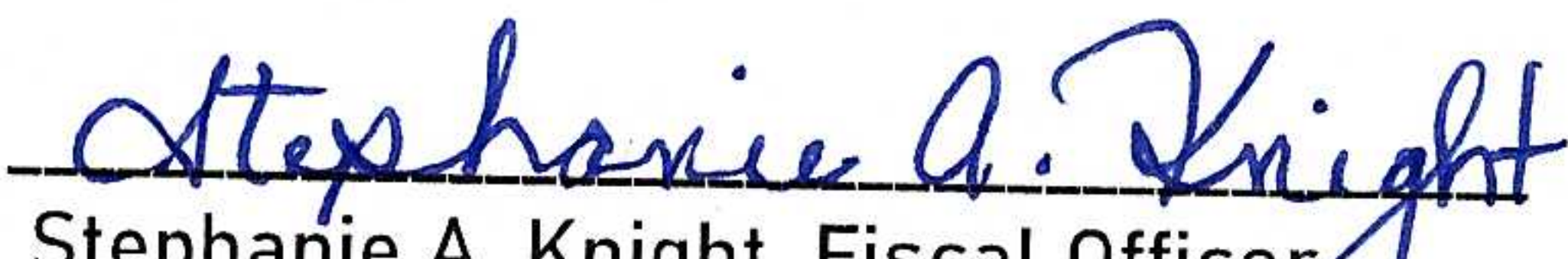
Next regularly scheduled Council meeting is March 3rd, at 7:00p.m., at the Village Hall.



Mayor Stephanie Orsborne



Gabe Kean, Council Pro Tempore



Stephanie A. Knight, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

THE SECRETARY OF THE INTERIOR
WASHINGTON, D. C.
JANUARY 1, 1900

TO THE SECRETARY OF THE INTERIOR
WASHINGTON, D. C.

RECEIVED JANUARY 1, 1900

BY THE SECRETARY OF THE INTERIOR
WASHINGTON, D. C.

THE SECRETARY OF THE INTERIOR
WASHINGTON, D. C.