

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on January 20th, 2026, from 6:59p.m. to 7:24p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 6:59p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Gabe Kean, President Pro Tempore – Present
Nancy Hall, Council Member – Present
Heidi Duckro, Council Member – Present

Staff Present:

Josh Funk – Fire Department, Assistant Chief
Stephanie Knight – Fiscal Officer

Ms. Hall made the motion to suspend the reading and accept the January 6th, 2026 minutes as presented, seconded by Mr. Kean. Roll Call – All ayes.

MOTION

Visitors –

Josh Funk – observing

Jeremy Davis of Playground Boosters– Asking permission to use the ballpark for little league.

Permission granted but reminded of the following, water is not turned on until April 15th, due to freezing temperatures. Keys for bathroom can obtained from Administrator. Return any keys previously held by Boosters. Can split cost of Port-A-Pot with the Junior High League. Extra dumpster can be obtained.

Mr. Kean made the motion to approve Boosters use of the park, seconded by Ms. Duckro. Roll Call – All ayes.

MOTION

Zoning – None at this time.

Solicitor – None at this time.

Village Administrator – None at this time.

Safety Committee –

- Dave King of West Liberty has retired after 30 years of service. Thank you for his dedicated service.

Finance – Ordinances to be discussed later. No other updates at this time.

Park Committee –

- Heidi Duckro will be heading this committee.
- Squirrel Linet annual monies have not been discussed yet.

Cemetery –

Ms. Hall and Mr. Kean attended the last meeting.

- Once ground thaws there are 20-30 foundations to be installed.
- Mower deck needs repairs but likely to replace.
- There was discussion regarding Council members assistance/expectations. Mayor advised they should not be directing cars, setting up chairs, weeding, pick up trash, filling soil, etc., and needs to see duties listed in writing. Mr. Kean to discuss with Board and area funeral homes.
- No deed book can be found at this time. They are looking into this matter.
- Newest Council members will be joining this committee.

Joint Sewer Board -

- Mercury reports are great. Less testing will be required moving forward.
- Flows are running 65%/35%.
- Mike Coy updated on the 2 main projects due in 2026: \$8K for screens and \$20K for Separation Drier Clarifier to be replaced. DeGraff has funding ready. Quincy is working through their financials. PEP grant will be used to purchase safety harness and items for tank work.

Ordinances & Resolutions:

Ordinance 2026-01 AN ORDINANCE MAKING TEMPORARY 2026 APPROPRIATIONS FOR THE CURRENT AND ORDINARY EXPENDITURES OF THE VILLAGE OF DEGRAFF, OHIO, PENDING RECEIPT OF THE AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES DURING PART OF THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

Mr. Kean made the motion to suspend the 3 readings of Ordinance 2026-01, seconded by Ms. Hall. Roll Call – All Ayes. **Approved**

Ms. Duckro made the motion to approve Ordinance 2026-01, seconded by Ms. Hall. Roll Call – All Ayes. **Approved**

Mr. Kean made the motion to adopt Ordinance 2026-01, seconded by Ms. Duckro. Roll Call – All Ayes. **Approved**

Ordinance 2026-02 AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S Ohio BASIC CODE, 2026 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF DEGRAFF, OHIO, AND DECLARING AN EMERGENCY

Mr. Kean made the motion to suspend the 3 readings of Ordinance 2026-02, seconded by Ms. Hall. Roll Call – All Ayes. **Approved**

Ms. Duckro made the motion to approve Ordinance 2026-02, seconded by Mr. Kean. Roll Call – All Ayes. **Approved**

Ms. Hall made the motion to adopt Ordinance 2026-02, seconded by Ms. Duckro. Roll Call – All Ayes. **Approved**

Ordinance 2026-03 AN ORDINANCE MAKING TEMPORARY 2026 APPROPRIATIONS FOR THE CURRENT AND ORDINARY EXPENDITURES OF THE VILLAGE OF DEGRAFF, OHIO, PENDING RECEIPT OF THE AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES DURING PART OF THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

Ms. Duckro made the motion to suspend the 3 readings of Ordinance 2026-03, seconded by Ms. Hall. Roll Call – All Ayes. **Approved**

Mr. Kean made the motion to approve Ordinance 2026-03, seconded by Ms. Duckro. Roll Call – All Ayes. **Approved**

Ms. Hall made the motion to adopt Ordinance 2026-03, seconded by Ms. Duckro. Roll Call – All Ayes. **Approved**

Old Business: None at this time.

New Business: None at this time.

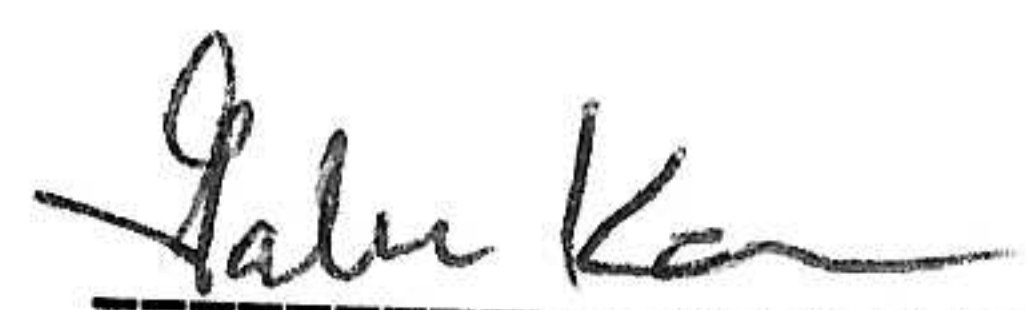
Mr. Kean made the motion to pay the bills, seconded by Ms. Duckro. Roll Call – All Ayes **MOTION**

Ms. Hall made the motion to adjourn at 7:24p.m., seconded by Mr. Kean. Roll Call – All Ayes **MOTION**

Next regularly scheduled Council meeting is February 3rd 2026, at 7:00p.m., at the Village Hall.



Mayor Stephanie Orsborne



Gabe Kean, Council Pro Tempore



Stephanie A. Knight, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

