

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on June 2nd, 2026, from 7:00p.m. to 7:23p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:01p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present	Jenny Purtee, Council Member – Present
Gabe Kean, President Pro Tempore – Present	Amber Armbruster, Council Member – Present
Nancy Hall, Council Member – Present	Wesley McBean, Council Member – Present
Heidi Duckro, Council Member – Present	

Staff Present:

Stephanie Knight – Fiscal Officer
Ken McAlexander – Village Administrator

Ms. Armbruster made the motion to suspend the reading and accept the May 19th, 2026, minutes as presented, seconded by Ms. Duckro.

Roll Call – All ayes.

MOTION

Visitors –

- William Warner and Connie Kaelin of Humble Drive – Appreciate the debris pick up that the Village completes. Wanted to know if there is a better process for neighbors clean up and branches from various storms. Mayor Orsborne and Mr. McAlexander advised random debris from storms will be collected if you place by the curb, just notify the Village office so it can be picked up.

Zoning –

- Mr. McAlexander advised there are 11 permits pending.

Solicitor – No updates at this time.

Village Administrator – Mr. McAlexander gave updates on the following:

Water:

- Hydrant at Meade and Cretcher has been replaced.
- New water meters continue to be replaced as time allows or there is an issue.
- EPA Inspection is complete. Minor findings included measurements needed on a small chlorine tank, phosphate tank hose needs a gasket replaced, and updates to cyber security. Mr. McBean asked if the Village was still working with Comer Insurance for cyber security. Mr. McAlexander stated yes but also consulting 2 outside agencies as well. Cyber security crucial, especially with the Frye utility system.

Sewer:

- Received a quote for the pit less adapter for the pump station with the ongoing leak. Consultant will need to set up a portable bypass system so the station can continue to run while the crew are fixing the issue. Estimated quote is \$26,241.92. This will help with the overflows.
- Experienced the second overflow for the year from 5/22 – 5/25. Turned into the EPA.

Fire Department:

- Bore samples complete and approved. There is some soft soil but not enough to impact the build. Hope to start financing package in June.

Streets:

- Working on tree trimming in alleys
- Upcoming grant meeting with county engineer for the paving projects in 2027.

Safety Committee – Mr. Kean had no updates but reminder everyone about the upcoming Chicken Dinner Fundraiser to benefit the DeGraff Volunteer Fire Department. It will be held June 6th, from 4:00p.m. – 7:00p.m. at the fire house. Tickets can be purchased in advance from Chief Beatty or Assistant Chief Buchenroth.

Finance – Ms. Knight gave the following updates:

- Fiscal reports given to everyone. Working through bank reconciliations. Working with Local Government Services and networking with area fiscal officers.
- Advised of prep work for House Bill 309, per County Auditor's meeting.
- Bi-Annual audit will take place in June. This will be an onsite audit. Will cover 2024 and 2025.

Park Committee – Ms. Duckro gave the following updates:

- Need more keys for the toilet paper dispensers at the park bathroom. Having issues with it running out and folks in the ball association need access. Mr. McAlexander advised he will take care of getting the duplicate keys.
- Several sweatshirts left at the park. Will donate or dispose as they have not been claimed.
- Would like to get a new basketball as the current is bad.
- Shelter house rental refunds of \$15.00 if appropriate cleanup has been completed. Solicitor advised that needs to be updated in Ordinance form and best to make change at start of 2027.

Ms. Duckro made the motion to change the shelter house rental cost to \$35.00, with no refund, to be updated via Ordinance as of January 1st, 2027, seconded by Mr. McBean.

Roll Call – All Ayes

MOTION

Cemetery – No updates at this time.

Joint Sewer Board – No updates at this time.

- Meeting was rescheduled to Monday, June 8th, 2026.

Ordinances & Resolutions – No updates at this time.

Old Business: No updates at this time.

New Business: No updates at this time.

Ms. Purtee made the motion to pay the bills, seconded by Ms. Armbruster.
Roll Call – All Ayes

MOTION

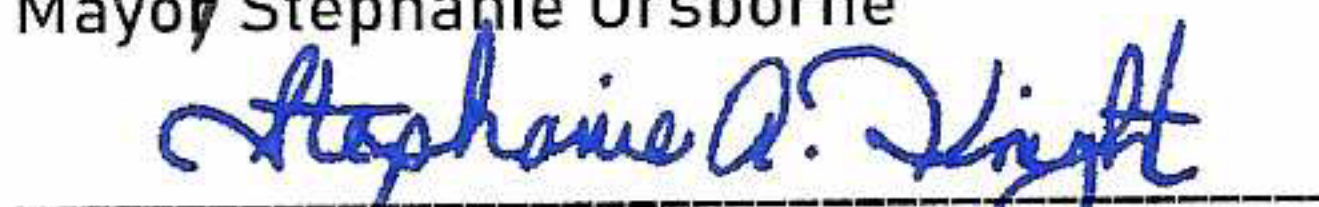
Ms. Duckro made the motion to adjourn at 7:23p.m., seconded by Ms. Armbruster.
Roll Call – All Ayes

MOTION

Next regularly scheduled Council meeting is June 16th, at 7:00p.m., at the Village Hall.


Mayor Stephanie Orsborne


Gabe Kean, Council Pro Tempore


Stephanie A. Knight, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.