

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on January 6th, 2026, from 7:00p.m. to 7:50p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00p.m. with the following Council Members and staff Present:

- Mayor Stephanie Orsborne – Present
- Gabe Kean, President Pro Tempore – Present
- Nancy Hall, Council Member – Present
- Heidi Duckro, Council Member – Absent

Staff Present:

- Ken McAlexander – Village Administrator
- Zeb Wagner – Solicitor
- Stephanie Knight – Fiscal Officer

Mrs. Duckro will be out on FMLA until January 8th, 2026. Ms. Hall made the motion to excuse Ms. Duckro's absence, seconded by Mr. Kean. Roll Call – All ayes. **MOTION**

Mr. Kean made the motion to suspend the reading and accept the December 16th, 2025 minutes as presented, seconded by Ms. Hall. Roll Call – All ayes. **MOTION**

Visitors –

Elizabeth Seymour – Observing. May consider a future Council seat.

Josh Crawford & Dennis Doseck – Permission to use back field at park for start up of Jr. High Baseball
Mr. Kean made the motion to approve, seconded by Ms. Hall. Roll Call – All Ayes **MOTION**

Glen Kreglow – Inquired if Village would cover cost to remove dead tree, which shares his property and the right of way. Mr. Wagner advises the right of way is still property of the property owner, but the Village has rights to access as needed. The Village will not cover cost to remove the tree in question. Mr. Kreglow also inquired into the possible purchase of the Village property located behind the Maintenance Shop. Mr. Alexander advised the property would need to be presented in a bid environment, open to all citizens. Mayor Orsborne advised that Council would discuss the request and let him know of their decision.

Zoning – None at this time.

Solicitor – Items to review in Executive Session during New Business.

Village Administrator –

1. Buckeye State Bank to no longer accept or give pennies. Mr. McAlexander is looking into several options for how to move forward with getting cash payments/bank deposits into our account. Mr. Wagner advised that the Village has the right to set an Ordinance regarding the acceptance of cash payments for utility bills.
2. Meter reading issue has been corrected. Have 40 more meters ready for replacement. Roughly 400 left Village wide will need replaced, at an approximate cost of \$135,000.
3. There are 3 light poles were replaced by Miami Valley soon. Mr. Wagner has confirmed they are ours.
4. Bug spray estimate is in for 2026 from Bug-A-Boo, for \$332 per application.

5. Police cruiser will go on GovDeals once past new year appropriations and municipalities are spending again.
6. Continued review of temporary appropriations.
7. Update on plant capacities. Water plant is still continuing to improve. Will get better as more new meters are installed. Waste Water Treatment Plant (WWTP) is sending approximately 197,000 gallons a day. Still have too much clean water going out. Glen Kreglow asked if illegal sump pumps could be adding to the load. Very possible as many hidden costs involved with so much water being sent to the WWTP.

Safety Committee - Mr. Kean has been working with the different townships in regards to the Fire Contracts for 2026. No major issues, just waiting for townships to review in their regular meetings, approve, sign, and return to the fiscal officer.

Finance - Ms. Knight advised that training was underway and going well. Working through penny issue, updating UAN for closing out prior year and opening to 2026.

Park Committee - No updates at this time.

Cemetery - Ms. Hall and Mr. Kean to attend their first meeting on the first Monday.

Joint Sewer Board - No updates at this time. The next JSB meeting will be on Monday January 12th, 2026, at 2:30p.m.

Ordinances & Resolutions:

Ordinance 2025-57 AN ORDINANCE TO ESTABLISH WATER RATES, FEES AND CHARGES TO MUNICIPAL UTILITIES AND REPEALING ANY ORDINANCES IN CONFLICT HEREIN.

3rd and Final Reading

To Be Effective February 1st, 2026.

Ms. Hall made the motion to approve Ordinance 2025-57, seconded by Mr. Kean. Roll Call - All Ayes. **Approved**

Ordinance 2025-58 AN ORDINANCE TO ESTABLISH SEWER RATES, FEES AND CHARGES TO MUNICIPAL UTILITIES AND REPEALING ANY ORDINANCES IN CONFLICT HEREIN.

3rd and Final Reading

To Be Effective February 1st, 2026

Ms. Hall made the motion to approve Ordinance 2025-58, seconded by Mr. Kean. Roll Call - All Ayes. **Approved**

Ordinance 2026-01 AN ORDINANCE MAKING TEMPORARY 2026 APPROPRIATIONS FOR THE CURRENT AND ORDINARY EXPENDITURES OF THE VILLAGE OF DEGRAFF, OHIO, PENDING RECEIPT OF THE AMENDED OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES DURING PART OF THE FISCAL YEAR ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY.

*Per Mr. Wagner, need at least 75% to have emergency vote. Will present at next Council meeting.

Ordinance 2026-02 AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S Ohio BASIC CODE, 2026 EDITION, AS THE CODE OF ORDINANCES FOR THE MUNICIPALITY OF DEGRAFF, OHIO, AND DECLARING AN EMERGENCY

*Per Mr. Wagner, need at least 75% to have emergency vote. Will present at next Council meeting.

Old Business: None at this time.

New Business:

Mr. Wagner asked to go into Executive Session to discuss a legal matter.

Ms. Hall motioned to go into Executive Session, Seconded by Mr. Kean. Roll Call – All Ayes
Council entered into Executive Session at 7:34p.m.

Motion

Those in attendance:

Mayor Orsborne

Ms. Hall

Mr. Kean

Mr. Wagner

Mr. McAlexander

Ms. Knight

Mr. Kean motioned to leave Executive Session, seconded by Ms. Hall. Roll Call – All Ayes
Council left Executive Session at 7:49p.m., with no action taken.

Ms. Hall made the motion to pay the bills, seconded by Mr. Kean. Roll Call – All Ayes

MOTION

Mr. Kean made the motion to adjourn at 7:50p.m., seconded by Ms. Hall. Roll Call – All Ayes

MOTION

Next regularly scheduled Council meeting is January 20th, 2026, at 7:00p.m., at the Village Hall.



Mayor Stephanie Orsborne



Stephanie A. Knight, Fiscal Officer



Gabe Kean, Council Pro Tempore

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

