

# RECORD OF PROCEEDINGS

## VILLAGE OF DEGRAFF COUNCIL

### REGULAR SESSION

**March , 2025**

**PAGE 1 OF 2**

The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 7:59 P.M. 107 S. Main St., DeGraff, OH 43318.

President Pro Tempore Kean called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Absent  
 Sue Walls, Council Member – Present  
 Gabe Kean, President Pro Tempore – Present  
 Nancy Hall, Council Member – Present  
 Sandra Short, Council Member – Present  
 Tom Rowley, Council Member – Present  
 Heidi Duckro, Council Member – Absent

Staff Present: Kassandra Staley, Fiscal Officer; Chef Greg Beatty, Fire Chief; Clinton Buchenroth, Assistant Fire Chief

Ms. Short made the motion to excuse Ms. Duckro for medical, seconded by Ms. Hall. Roll Call – All Ayes. **MOTION**

Ms. Short made the motion to suspend the reading and accept the March 4, 2025 minutes as presented, seconded by Mr. Rowley. Roll Call – All ayes. **MOTION**

Ms. Walls made the motion to suspend the reading and accept the special meeting minutes from March 13, 2025, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

#### Visitors –

**Zoning** – Mr. Kean mentioned he provided the council with a rough draft animal ordinance. He would like everyone to review and provide opinions and have Mr. Wagner draw up an official Ordinance. Mr. Kean would like to move forward on this as soon as possible.

**Solicitor** – No Report.

**Village Administrator** – Mr. Kean mentioned Mr. McAlexander has received back an inspection report for the fire department building. A temporary fix to help the building remain standing would cost around \$10,000 - \$20,000. Council should know more at the next meeting, when Mr. McAlexander will be present.

**Safety Committee** – Mr. Kean went over the following:

- Police Chief Brentlinger is due back on Friday.
- Fire has had 11 runs year to date.
- The modification to the grass truck is complete, the association paid for them. They are in addition looking at adding nozzles to the front of the truck.
- Have 1 firefight attending the class 1 fire certification put on by Miami Township. Miami Township is applying for a grant to cover the cost for everyone in the class.
- Pump Testing on the trucks will need completed this year. Cost is around \$450 per truck, pending no issues.
- Having issues with compliance software, Chief Beatty is looking into a solution.
- Old gear will be getting donated, will have an Ordinance at the next meeting.

Ms. Short made the motion to move forward with the pump testing this year, seconded by Ms. Hall. Roll Call – All Ayes. **MOTION**

**Finance** – Ms. Staley mentioned the following:

- Records scanning grant has been applied for. Got confirmation back everything was received.
- Ms. Staley has completed Purchase Order's to help keep the Village compliant after her last day on the 20<sup>th</sup>.
- Mr. McAlexander has spoken with the travelling UAN agent. He is willing to help cover on a limited basis.

**Park Committee** – Ms. Short mentioned the park has been neglected and she would like to have the shelter houses, sidewalks, and everything pressure washed. Ms. Short has only gotten one quote so far, will look at getting another one. Mr. Rowley mentioned GRACE had reached out about doing the lunches in the park again this year. They would start at the beginning of June.

Ms. Short made the motion to allow GRACE the use of the shelter houses for their free lunches in the park, seconded by Mr. Rowley. Roll Call – All Ayes. **MOTION**

**Cemetery** – March 15<sup>th</sup> was clean up day at the cemetery. The cemetery will also be putting out a notice about not having glass ornaments. They are also working on a website.

**Joint Sewer Board**– Energy supplier issue has been fixed; the plant will be back with Dyenergy as of April. There is still talks about annexing the plant, so this problem doesn't happen in the future. Still moving forward with the spring land application with Davidson's. DeGraff's flow in February was 61%.

**Ordinances & Resolutions:**

**Ordinance 2025-15:** An Ordinance providing compensation and employing a Village Solicitor for the Village of DeGraff, Logan County, Ohio, for a one-year term beginning April 1, 2025 and ending March 31, 2026

Ms. Short made the motion to suspend the 3-reading rule for Ordinance 2025-14, seconded by Ms. Walls. Roll Call – All Ayes. **MOTION**

Mr. Rowley made the motion to accept Ordinance 2025-14, seconded by Ms. Short. Roll Call – All Ayes. **MOTION**

Ms. Hall made the motion to adopt Ordinance 2025-1, seconded by Ms. Walls. Roll Call – All Ayes. **MOTION**

**Old Business:** Ms. Walls mentioned she has been complaints about properties in DeGraff, and how it is making the town look overall. It was mentioned that Mr. Orsborne and Chief Brentlinger handle the property issues. Ms. Short mentioned if a council member sees something to bring it council to put it in minutes, so something can be done.

Mr. Rowley mentioned he dislikes that the Village has discontinued selling the green bags. He understands why, but feels that is a service the village should provide.

**New Business:** Ms. Hall mentioned she has received several complaints about pole lights out. Ms. Staley explained they have been called in; however, we have to wait on the vendor to come out and fix. We as the Village have no control over that. Ms. Short mentioned getting the pole number and leaving a voicemail for Mr. McAlexander.

Ms. Short made the motion to pay bills, seconded by Mr. Rowley. Roll Call – All Ayes **MOTION**

Ms. Walls made the motion to adjourn at 7:59 PM, seconded by Ms. Hall. Roll Call – All Ayes. **MOTION**

  
Mayor Stephanie Orsborne

  
Gabe Kean, Council Pro Tempore

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Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.