

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on March 3rd, 2026, from 6:59p.m. to 7:30p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 6:59p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present

Gabe Kean, President Pro Tempore – Present

Nancy Hall, Council Member – Present

Heidi Duckro, Council Member – Present

Jenny Purtee, Council Member – Present

Amber Armbruster, Council Member – Present

Wesley McBean, Council Member – Present

Staff Present:

Ken McAlexander – Village Administrator

Stephanie Knight – Fiscal Officer

Ms. Duckro made the motion to suspend the reading and accept the February 17th, 2026 minutes as presented, seconded by Mr. Kean. Roll Call – All ayes.

MOTION

Ms. Duckro made the motion to suspend the reading and accept the February 25th, 2026 minutes as presented, seconded by Ms. Hall. Roll Call – All ayes.

MOTION

Visitors – None

Zoning – Mr. McAlexander advised that Zoning has 4-5 permits pending at this time.

Solicitor – Nothing new at this time.

Village Administrator – Mr. McAlexander provided updates on the following items:

- The water CCR is in review and will soon be up loaded to the village website.
- Working on a quote for the Mill St. pump station (lack of capacity). The pit less adapter is leaking, causing loss of 80-90 gallons a minute. Approximate cost to fix is \$25K. Instead of the water going to Quincy, it just dumps back into the pit. Will be a lot of work time to fix but is necessary.
- Fire Department new building update: the bore soil samples have been taken and should be back by this Friday. Then can move forward the purchase of the land and start the loan process.
- Old police cruiser has been listed on GovDeals and reserve has been set.
- Library leaking roof was repaired today.
- Would like to replace the 2005 Ford. Found a better used Chevy in Champaign County. Can't afford a new one as they go for \$90K. Wren's agrees it's a better truck. Will likely check it out this week. Auction closes at 7:00p.m. on Monday March 9th, 2026. Mr. McAlexander thinks \$30K-\$35K for the used Chevy and our 2005 Ford would go for \$20K-\$25K.

Ms. Duckro made the motion to allow the bid of no more than \$35,000 for the truck in question, seconded by Ms. Hall. Roll Call – All ayes.

MOTION

Safety Committee – Nothing new at this time.

Finance – Ms. Knight advised 2025 closed out in UAN, Revenue budgets and Permanents were entered. Received approved amended certificate back from County Auditor.

Park Committee –

- Mr. McAlexander advised they are in the process of fixing the snail ride.
- Mayor Orsborne asked Ms. Duckro to get in touch with the ball association to see if they would have funds to install permanent roofing on the dugouts.

- Ms. Knight verified the license for the concession stand has been signed and paid to the health department. It is the Village responsibility and not that of the Ball Association.
- Mayor Orsborne verified that the Squirrel Linet funds have been awarded to another group.

Cemetery –

- The next meeting is next week and they will have an update at the next regular Council meeting.
- Mayor Orsborne has left a message for Jeff but he has not returned her call yet.

Joint Sewer Board – Ms. Purtee gave the following update:

- VFD update will be moving ahead.
- Influent piping will be updated.
- There is an ongoing issue with their credit card.
- Flows are currently 35% Quincy and 65% DeGraff. Mayor Orsborne then explained the flows determine how much is paid by each entity.
- Ms. Purtee asked to job shadow the Village Administrator and the Waste Water Treatment Plant (WWTP) Operator as well.

Ordinances & Resolutions: None at this time.

Old Business:

- Mr. McAlexander advised the East High service pump has been repaired and is back on line.
- Mr. McAlexander advised he is waiting on the quote for the clean up at Ellis St. Moore St. is still waiting on a survey. Mayor Orsborne would like to talk to the Health District regarding 2 abandoned properties on Moore St., as they might offer assistance.
- Ms. Purtee turned in lights that were out to the administrator.
- Mayor Orsborne advised there is no update with direction the old IGA will be taking.

New Business:

- Mayor Orsborne advised the solicitor has submitted a new contract for 2026-2027. Mr. Wagner provided an overview of the contract that is before each Council Member.

Mr. Kean made the motion to enter Executive Session to discuss the solicitor contract, seconded by Ms. Hall. Roll Call – All Ayes **MOTION**

*** Entered Executive Session at 7:27p.m.

*** Left Executive Session at 7:29p.m., with no action taken.

Mr. Kean made the motion to accept the new contract for the solicitor, seconded by Ms. Duckro. Roll Call – All Ayes **MOTION**

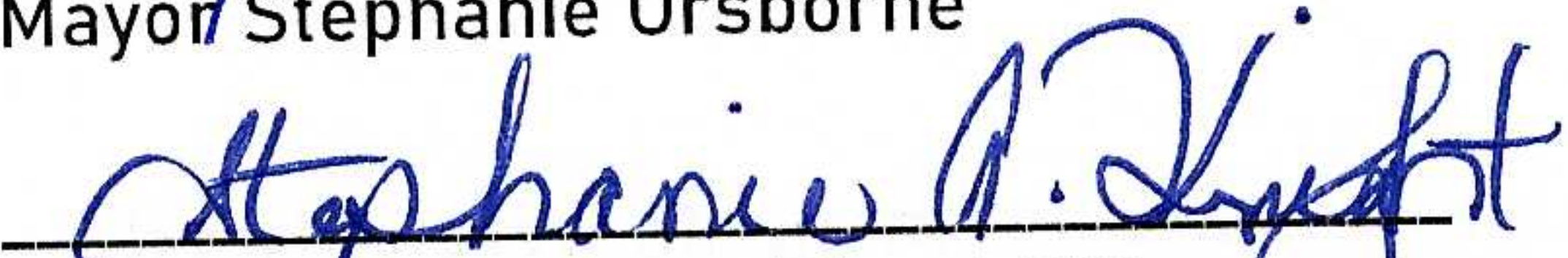
- Mr. Wagner will prepare the appropriate ordinance to present at the next regular Council meeting.

Ms. Duckro made the motion to pay the bills, seconded by Ms. Purtee. Roll Call – All Ayes **MOTION**

Mr. Kean made the motion to adjourn at 7:30p.m., seconded by Ms. Armbruster. Roll Call – All Ayes **MOTION**

Next regularly scheduled Council meeting is March 17th, at 7:00p.m., at the Village Hall.


Mayor Stephanie Orsborne


Stephanie A. Knight, Fiscal Officer



Gabe Kean, Council Pro Tempore

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.