

**RECORD OF PROCEEDINGS
VILLAGE OF DEGRAFF COUNCIL
REGULAR SESSION**

The Legislative body of the Village of DeGraff convened in regular session on May 5th, 2026, from 7:00p.m. to 7:48p.m. at 107 S. Main St., DeGraff, OH 43318.

Mayor Stephanie Orsborne called the meeting to order at 7:00p.m. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present	Jenny Purtee, Council Member – Present
Gabe Kean, President Pro Tempore – Present	Amber Armbruster, Council Member – Present
Nancy Hall, Council Member – Present	Wesley McBean, Council Member – Present
Heidi Duckro, Council Member – Present	

Staff Present:

Ken McAlexander – Village Administrator
Stephanie Knight – Fiscal Officer

Ms. Hall made the motion to suspend the reading and accept the April 21st, 2026, minutes as presented, seconded by Ms. Purtee. Roll Call – All ayes. **MOTION**

Visitors – No updates at this time.

Zoning –

- Mr. McAlexander advised there are 8 permits pending.
- Presented properties/pictures with pending clean up requests. Mr. Kean advised to move forward with Ellis and Moore properties and letters to the remainder. See attached document.
- Mr. Wagner will contact the attorney for the Ellis property to verify status. Would like to give until June 8th, 2026, before any other action is taken for the Ellis property.
- Mr. McAlexander and Mr. Orsborne will deliver the letters in person.

Solicitor – No updates at this time.

Village Administrator – Mr. McAlexander gave the following updates:

- Water:
 - Water tower inspection went well with no issues.
 - CCR is complete and reviewed by EPA. EPA inspection scheduled for May 28th, 2026.
- Sewer:
 - Pump 2 at E. Main will have repairs completed.
 - Several sewer plug clean outs.
 - Mill St. pitless adapter vendor is in the works.
- Streets:
 - 4 new light poles are in now.
 - Paving with OPWC is estimated at \$200K. He presented a list of projects for discussion. Everyone trusts his judgement on what needs to be a priority. Mayor Orsborne explained the CDBG grants and how they let the funds build so more projects can be completed at the same time to help save money. Mr. McAlexander advised of the bidding process. See attached document.
- Fire Department:
 - New build updates are bore samples are not done yet. Need to finalize the footer work. Loan amount is almost complete. Mayor Orsborne asked if school has been updated, Mr. McAlexander advised he will follow up with Jason Bell regarding the farming in that area as well.
- Utility:
 - Records request and scamming leading to enhanced cyber security for the Village. Training specialist via Comer Insurance coming on June 22nd, 2026, limited coverage.

- Mayor Orsborne advised Council to check with Village Office to confirm legitimacy if in question.

Safety Committee – Mr. Kean had no updates at this time.

- Mayor Orsborne advised the boat has sold and will be moving.
- Mr. McBean reminded everyone of the 2nd Annual Chicken Dinner fundraiser being offered by the DeGraff Volunteer Fire Department. It will be held on June 6th, 2026, from 4:00p.m. to 7:00p.m.

Finance – Ms. Knight advised of the following:

- Finance reports available.
- All of Village to use the purchase order system will help catch fraud items.

Park Committee – Ms. Duckro gave the following updates:

- Presented the proposal to cover the dugouts for the ball fields at the park. The Ball Association will cover the labor and 20% of the supply costs. They believe they can get it all complete in a weekend. Approximate cost per dugout is \$847.00. They have been using sunshades, which last roughly 3 years at a cost of \$900.00. Mr. McAlexander will look into financials. See attached document.
- Rentals are going well.
- Dumpster is getting picked up weekly and no issues.
- Fence at park recycling has not been fixed yet.
- Snail spring ride has been fixed.
- Overgrown bushes need removed; Mr. McAlexander will look into this item.

Cemetery –

- Next meeting is the upcoming Monday.

Joint Sewer Board –

- Ms. Purtee gave a recap of the last JSB meeting.
- Mayor Orsborne advised that Mr. Coy likes to be proactive so as to avoid emergencies as much as possible.
- Discussed money flow issues for Quincy. Mayor Orsborne advised it would benefit them to put in meters and increase their rates.
- Next JSB meeting is Monday, June 1st, 2026.

Ordinances & Resolutions – No updates at this time.

Old Business: No updates at this time.

New Business:

- Mr. McAlexander advised the drains will be jetted out at Blue and Main.
- Mayor Orsborne advised the Memorial Day Parade will be on Memorial Day May 25th, 2026 at Noon. Anyone is welcome to join.

Ms. Duckro made the motion to pay the bills, seconded by Ms. Purtee.

Roll Call – All Ayes

MOTION

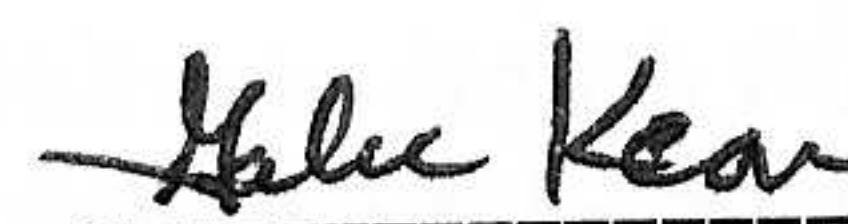
Ms. Duckro made the motion to adjourn at 7:48p.m., seconded by Mr. Kean.

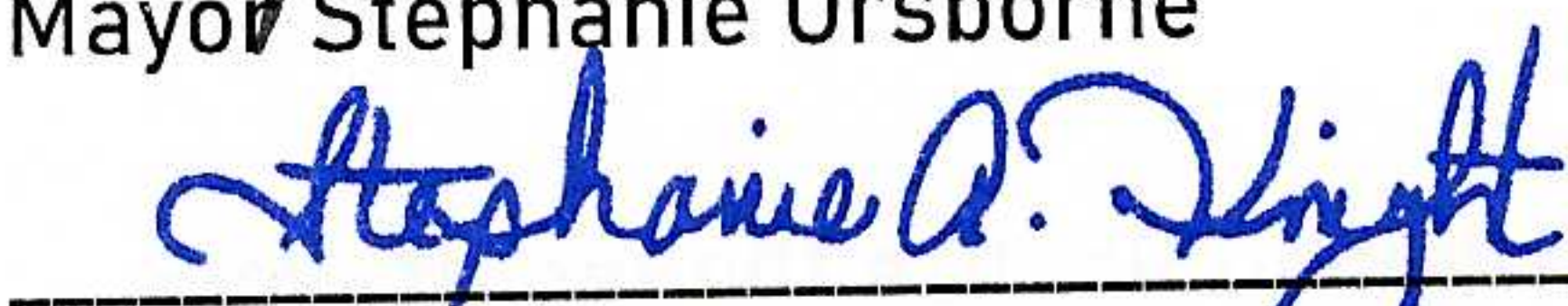
Roll Call – All Ayes

MOTION

Next regularly scheduled Council meeting is May 19th, at 7:00p.m., at the Village Hall.


Mayor Stephanie Orsborne


Gabe Kean, Council Pro Tempore


Stephanie A. Knight, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

Village of DeGraff
107 S Main St.
DeGraff, OH 43318
(937) 585-6632

5-5-26

Re: Properties for Council Consideration

224 Ellis St. Cleanup has been progressing but not complete
305 W Moore St. Property has a survey ordered to find corners.
310 W Miami Camper makes alley onto E Miami impossible to view traffic.
222 W. Miami High Grass
119 Church St. Junk and non tagged vehicles
206 N Boggs Fence in alley weeds and cleanup needed
208 N Boggs fence in alley
217 Moore St. Bushes are in alley and around property unkept
208 S Main St Trash, tires oil in rear
216 Cretcher St. Old shed in rear fallen in.

Village of DeGraft

107 2 Main St.

DeGraft, OH 43318

(937) 582-6632

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For Review by Council/Commission

- 2017-2018: Council has been presented but not completed.
2017-2018: The survey has been ordered to be completed.
2017-2018: Council member(s) to be interviewed to view findings.
2017-2018: HLL Group
2017-2018: and a top signed reference
2017-2018: in this regard and clearly needed
2017-2018: to stay
2017-2018: to stay and to stay and to stay and to stay
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Village of DeGraff

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5-5-26

Re: OPWC paving 2027

List of Proposed roads for paving:

Hayes St. (508 to Koke) Mill/Pave/seal \$19468.11
S Boggs(Hayes Intersection to Curve new asphalt) Mill/Pave/seal \$60551.57
Ellis St. (Pleasant to Koke) Pave \$20697.33
Miller St. (508 to end of our portion) pave/seal \$32425.81 (Will ask county to complete theirs)
Orphan Annies Alley (508 to Intersection) Mill/ Pave/seal \$3209.71
Bapist Church Alley (Cretcher to E Miami) Pave/seal \$5797.21
Gravel Alley (Mill to end) \$10966.17 pave two layers Base/Top coats/seal
Jackson Livestock Alley pave /seal\$6608.62
Co Rd 24 (Pleasant to School Drive) Mill Pave/seal \$34590.23

Above estimate \$194314.76 = \$100,363.64 Grant + \$93951.12 LC Sales Tax Funds

Consideration:

Moore St. (Mill to end) \$18868.00 pave seal base coat 4' and top coat 14' (235 to Mill)
Cornish Dr. (new section) \$21,815.93

Herron Contracting

5290 County Road 43
De Graff, OH 43318 USA
(937) 622-0180
herroncontractingllc@gmail.com

Estimate

ADDRESS
Kyle Herron

ESTIMATE
DATE

1265
04/28/2026

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Material	4x4x8 treat post	6	22.00	132.00T
	Material	2x4x10	20	7.00	140.00T
	Material	Metal for 1 dugout	1	525.00	525.00T
	Material	Screws	1	50.00	50.00T

Thank you for your business! We accept cash or check at this time. Checks can be mailed to 5290 County Road 43, DeGraff, OH 43318 or you can plan a time for us to pick it up. Call Jacob at 937-622-0180. Thank you again! This is per 1 dugout	SUBTOTAL	847.00
	TAX	61.41
	TOTAL	\$908.41

Accepted By

Accepted Date

