

RECORD OF PROCEEDINGS

VILLAGE OF DEGRAFF COUNCIL

REGULAR SESSION

January 16, 2024

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The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 7:25 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Mike Dodds, Council Member – Present
Gabe Kean, Council Member – Present
Tom Rowley, Council Member – Present
Nancy Hall, Council Member – Present
Sandra Short, President Pro Tempore – Present
Tonya Castellante, Council Member – Absent

Staff Present: Kassandra Staley, Fiscal Officer; Terry Brentlinger, Police Chief;

Mr. Rowley made the motion to suspend the reading and accept the January 2, 2024 minutes, seconded by Mr. Dodds
Roll Call – All ayes. MOTION

Visitors –

Zoning – Mr. Orsborne had a roof permit last week.

Solicitor – No Report.

Village Administrator – Mayor Orsborne went over the following for Mr. McAlexander:

- Pipeline work on Boggs is moving along. There is an issue at the bridge, and it may end up costing more money. Mr. McAlexander is looking into it, and will have more information at the next council meeting.
- Water plant upgrades are also moving along.
- County Road 11 is getting paved by the county. The county has offered if we want to pay 20% of the \$8,000 to pave from the corporation line to the bridge they would allow us to do that.

Ms. Short made the motion to pay the cost to pave from the corporation limit to the bridge, seconded by Mr. Kean. Roll Call – All Ayes. MOTION

Safety Committee – Ms. Short went over the following:

- Fire
 - Had a total of 54 calls in 2023
 - They are wanting to add a new member, Lane Price. Training is being funded by the state for all new individuals.
 - There is a compressor to fill the SCBA bottles, but it has never been serviced. There is a quote for service for \$761.00.
 - There is a yearly fit test the firefighters have to do. They can rent the unit for 3 days for a cost of \$225.00, or go to Fire Safety for a cost per person.
 - The Association donated \$6,533 in equipment last year
 - There is a BWC grant available and the fire department can apply for a hose and gear dryer, plus some gloves.

Ms. Short made the motion to hire Lane Price and pay for the physical at Lima Memorial, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

Ms. Short made the motion to allow the fire department to rent the fit test unit for \$225.00, seconded by Ms. Hall. Roll Call – All Ayes. MOTION

Ms. Short made the motion to allow the fire department to apply for the BWC Grant, seconded by Mr. Kean. Roll Call – All Ayes. MOTION

Ms. Short made the motion to pay for the compressor service through Breathing Air Systems, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION

- Police
 - Nothing to report, provided council with log sheet of calls for the month.

Finance – Ms. Staley mentioned the following:

- 1099's and W2's have been sent out.
- December bank Reconciliation has been completed
- Still working on closing out 2023
- Amended Certificate has been received from the County. We will be working on permanent appropriations.

Park Committee – Mayor Orsborne mentioned that the park needs to be having meetings. When they set one she would like to attend to discuss some things.

Cemetery – Mr. Dodds mentioned the following:

- Asked if the Village had a set of cemetery keys they could give to Mr. Rowley. Ms. Staley stated she doesn't know of any sets of keys for the Cemetery. Mr. McAlexander may know if there is a set somewhere.
- Currently the cemetery does not have a sexton, the board members have been doing the work. Mr. Rowley has some health issues that limits his ability for some of the work. Mayor Orsborne said he will do the best he can, but may be wise into looking into hiring a sexton. Mr. Dodds stated the cemetery is setting good and should not need to raise the levy.

Joint Sewer Board- Mr. Dodds mentioned the following:

- Mercury levels continue to be in range. Mr. Coy will be applying for a permit modification.
- Mr. Rowley asked about a raise for Mr. Coy. Mayor Orsborne stated they would bring that up at the next board meeting.

Ordinances & Resolutions:

Old Business: No Report.

New Business:

Ms. Short made the motion to pay bills, seconded by Mr. Rowley. Roll Call – All Ayes. MOTION

Ms. Short made the motion to adjourn at 7:25 PM, seconded by Mr. Kean. Roll Call – All Ayes. MOTION

Mayor Stephanie Orsborne

Sandra Short, Council Pro Tempore

Kassandra Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.