

RECORD OF PROCEEDINGS

VILLAGE OF DEGRAFF COUNCIL

REGULAR SESSION

November 7, 2023

PAGE 1 OF 3

The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 7:43 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present
Mike Dodds, Council Member – Present
Mike Ropp, Council Member – Present
Tom Rowley, Council Member – Present
Nancy Hall, Council Member – Present
Sandra Short, President Pro Tempore – Present
Tonya Castellante, Council Member – Present

Staff Present: Kassandra Staley, Fiscal Officer; Terry Brentlinger, Police Chief; Ken McAlexander, Village Administrator; Zeb Wager, Solicitor

Ms. Short made the motion to suspend the reading and accept the October 17, 2023 minutes, seconded by Mr. Ropp. Roll Call – All ayes. MOTION

Ms. Castellante made the motion to suspend the reading and accept the special meeting minutes from November 1, 2023, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Visitors –

Gabe Kean – Observe
Gary Pond – Saturday, November 11th Veteran's Day chicken and fish fry from 4pm-6pm at the legion. Riverside schools will be doing a Veteran's Day program on Monday the 13th. Breakfast is at 8:30 am, and the program will start at 9:30 am
Logan Miller – Observe
Sue Walls – Observe
Merle Orsborne – Observe

Zoning – Currently have 35 permits for the year, no issues.

Solicitor – No Report.

Village Administrator – Mr. McAlexander mentioned the following:

- The Water Treatment Plant project has one hurdle to overcome before the project can start. Waiting on the Logan County Building authority to approve the electrical submittal, then Shinn will be ready to start.
- The Water Line Loop Project we were short \$59, 510 to finish Boggs St. After cutting some items out of the project, we learned the Logan County Commissioners may have some additional funding available. The commissioners have granted an additional \$46,000 to complete the project. The money is coming from a project tear down no longer being completed in Bellefontaine, so once the money is freed from that project, they are willing to allow DeGraff to use it.
- Lead and copper is still in progress for EPA compliance
- The water main leak at 5 points has been repaired. The angles didn't match perfectly, we were close to having to spend additional monies to fix. Since repaired the water plant is lowest it has been.
- Major medical is due for renewal with a 5% increase to the premium.
- Chris Fulmer has passed his Class 1 sewer certification. DeGraff needs a class 2 operator, however, time and service has not been met yet. Mr. McAlexander spoke about possible cross training Mr. Fulmer at the sewer plant to get some hours in there. Quincy and DeGraff Village Administrators are close to retirement. Mike Coy at the sewer plant has been training at both water facilities.
- Mr. Rowley asked if Ben Vondenhuevel got his raise for his CDL. Mr. McAlexander will check on and get back with him.
- Mr. McAlexander found a tool bed that would be an exact match for out GMC truck. The guy selling wants a regular bed, it would cost about \$400-\$500.

Mr. Dodds made the motion for Mr. McAlexander to explore the truck bed option, seconded by Ms. Short. Roll Call – All Ayes. MOTION

- Leaf Pickup is continuing until the weather no longer allows

Safety Committee – Ms. Short went over the following:

- Chief Brent linger came back with a quote for the Marx's radio upgraded mentioned at the last meeting. Cost came in cheaper than expected.

Ms. Short made the motion to get the radios for the police department upgraded now, seconded by Ms. Hall. Roll Call – All Ayes. MOTION

Finance – Ms. Staley mentioned the following:

- ✓ September and October bank reconciliations was submitted to the Finance Committee for review
- ✓ Discussed having the council think of future plans for the Village. Possible getting all the offices in one building and selling off some assets. Some of the building are no in the best shape and could start costing the Village money.

Park Committee – Mr. Rowley mentioned the following:

- The bathrooms and concession stand have been winterized.
- Mr. Rowley likes how all the NatureWorks Grant items turned out. The maintenance guys did a great job.

Cemetery – No Report.

Joint Sewer Board- Mr. Rowley Mentioned the following:

- ❖ The UV bulbs have been removed for the winter. They are used for E-Coli testing
- ❖ Have been working on the outer building covering up deteriorating insulation.
- ❖ Mr. Coy has been working on a 5-year plan, since everything is 20 years old.

Ordinances & Resolutions

Ordinance 39-2023: An Ordinance authorizing and directing the mayor and/or village administrator to enter into a fee sharing agreement with Miami Township, Pleasant Township, and the Village of Quincy, Ohio for the contract with Bonezzi, Switzer, Polito & Perry co., lpa for purposes of providing services for the creation of a joint fire district and declaring an emergency.

Ms. Rowley made the motion to suspend the 3-rule reading for Resolution 2023-39, seconded by Ms. Short. Roll Call – All Ayes. MOTION
Mr. Dodds made the motion to accept Resolution 2023-39 on the first and final reading, seconded by Mr. Ropp. Roll Call – All Ayes. MOTION
Ms. Short made the motion to adopt Resolution 2023-39, seconded by Ms. Hall. Roll Call – All Ayes. MOTION

Ordinance 40-2023: An Ordinance authorizing and directing the mayor and/or village administrator to enter into contract with Bonezzi, Switzer, Polito & Perry co., lpa for purposes of providing services for the creation of a joint fire district and declaring an emergency.

Ms. Ropp made the motion to suspend the 3-rule reading for Resolution 2023-40, seconded by Ms. Short. Roll Call – All Ayes. MOTION
Ms. Short made the motion to accept Resolution 2023-40 on the first and final reading, seconded by Mr. Dodds. Roll Call – All Ayes. MOTION
Ms. Castellante made the motion to adopt Resolution 2023-40, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Resolution 41-2023: A Resolution to adopt the Logan County Commissioners Approved Mitigation Plan

Ms. Castellante made the motion to accept Resolution 41-2023 on 1st reading, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Old Business:

- ✓ Mr. Rowley mentioned about not looking at properties for maintenance until Spring.
- ✓ Mayor Orsborne asked Mr. Wagner where we are at on the letter to the condemned property. Mr. Wagner stated they just got the title information back on liens, and will be sending the letter out.

New Business:

- ✚ Major medical insurance will be \$407.52 a month difference. Will need to be Ordinance as the yearly total is over Mr. McAlexander' s spending limit.

Ms. Short made the motion for Mr. Wagner to prepare the Ordinance for the major medical, seconded by Ms. Castellante, Roll Call – All Ayes. MOTION

Ms. Short made the motion to pay bills, seconded by Ms. Hall. Roll Call – All Ayes. MOTION

Ms. Short made the motion to adjourn at 7:43 PM, seconded by Ms. Castellante. Roll Call – All Ayes. MOTION

Mayor Stephanie Orsborne

Sandra Short, Council Pro Tempore

Kassandra Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.