

# RECORD OF PROCEEDINGS

## VILLAGE OF DEGRAFF COUNCIL

### REGULAR SESSION

April 16, 2024

PAGE 1 OF 2

The Legislative body of the Village of DeGraff convened in regular session from 7:00 P.M. to 8:00 P.M. 107 S. Main St., DeGraff, OH 43318.

Mayor Orsborne called the meeting to order at 7:00 P.M. with the following Council Members and staff Present:

Mayor Stephanie Orsborne – Present  
Mike Dodds, Council Member – Present  
Gabe Kean, Council Member – Present  
Nancy Hall, Council Member – Present  
Sandra Short, President Pro Tempore – Present  
Tonya Castallante, Council Member – Present  
Tom Rowley, Council Member – Present

Staff Present: Kassandra Staley, Fiscal Officer; Zeb Wagner, Solicitor

Ms. Short made the motion to suspend the reading and accept the April 9, 2024 minutes as submitted, seconded by Mr. Rowley Roll Call – All ayes. MOTION

Visitors –

- Eric Bell – Mr. Bell was informing council he would like to do the car show again this year with a possible date of July 19<sup>th</sup> and a rain date of July 26<sup>th</sup>. He will be asking the State to close down 508 from the traffic light to possibly the drive thru. Mr. Bell will contact the State to arrange the road closure with them, as he would like the closure from 12pm to 9pm. Mayor Orsborne stated she would make sure the roads are swept for the day.

Ms. Short made the motion to allow the car show in downtown DeGraff on the dates and times Mr. Bell provided, seconded by Ms. Castallante. Roll Call – All Ayes. MOTION

Zoning – No report.

Solicitor – Mayor Orsborne asked council to consider removing Mr. McAlexander's \$10,000 threshold for purchases to the ORC amount of \$75,000. When the \$10,000 limit was put on the Village was still unsure about finances and wanted to make sure whomever was hired at the time was limited. Since then Mr. McAlexander has been frugal and we know where are finances are at. She asked council to consider and they could discuss it later in the meeting.

Village Administrator – Mayor Orsborne mentioned the following for Mr. McAlexander

- Everything is in line for the truck loan. Will be closing on Friday or Monday with the bank.
- Asphalt work and grass seeding has stated from the water line loop project.
- Revitalization will be bid in June or July, with total project completed by June of next year.
- Mr. McAlexander is needing some manhole covers in an area that is under water. These will help with infiltration. The cost is \$13,500. These are a need any Mr. McAlexander was not able to order due to his limit set forth.

Ms. Castallante made the motion to purchase the manhole covers for \$13,500, seconded by Mr. Kean. Roll Call – All Ayes. MOTION

Safety Committee –

Police:

- Ms. Short asked Mr. Wagner about possibly doing a policy for Chief Brent linger since the village invested in the dog can we have a contract with him about staying with the Village. This was brought forth from one of the grant boards that help fund the purchase. Mr. Wagner stated he would look into other departments policies.

Fire:

- SCBA testing is needing done it will be around \$1,000.
- The hose ordered is on hold until at least August
- The Fire Department did some joint training on car extractions with surrounding departments.
- Three guys are still in fire training

Ms. Short made the motion to do the SCBA testing, seconded by Mr. Kean. Roll Call – All Ayes. MOTION

- Mr. Kean asked about who does fire safety inspections. Mayor Orsborne explained Mr. Kean should talk with Chief Beatty.

Finance – Ms. Staley mentioned the following:

- Mayor Orsborne, Mr. Kean, and Mr. Rowley still need to complete their sunshine course training for the term.

Park Committee – The following was mentioned:

- The water heater elements went bad, maintenance is working on getting it fixed.
- Someone has been driving through the grass. Mayor Orsborne stressed that no one should be driving through the grass as it causes ruts and can make it difficult for mowing. Mr. Rowley admitted to driving in grass due to his limited mobility. Mayor Orsborne explained she understood, but he still should not be driving on the grass. If council doesn't follow the rules, how can they make residents follow the rules.
- The mowers started last week.
- Mayor Orsborne explained there should be one representative from the park contacting Mr. McAlexander about issues. He is getting multiple texts from different people on the same issue.
- Mr. Rowley mentioned the drinking fountain does not work. Ms. Staley stated her and Mr. McAlexander has been discussing it and he is aware.
- Mr. Rowley mentioned the health inspector should be coming and the bathrooms need cleaned.
- Mayor Orsborne explained Mr. McAlexander is in the process of looking at new locks for the park bathrooms. Over the winter someone had went into both the men's and woman's and used the toilets while they were winterized. Also, noticed was the boosters did not bring in a port-a-potty. The park committee stated they would get with the boosters and find out why.

Cemetery – No report.

Joint Sewer Board- No Report.

Ordinances & Resolutions:

Ordinance 2024-22: An Ordinance authorizing and directing the Mayor and/or Village Administrator to enter into contract with NECO for the provision of meter reading software and equipment for the Village of DeGraff, Ohio and declaring an emergency

Mr. Kean made the motion to suspend the 3–rule reading for Ordinance 2024-22, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Ms. Castellante made the motion to accept Ordinance 2024-22 on the first and final reading, seconded by Ms. Hall. Roll Call – All Ayes. MOTION

Ms. Short made the motion to adopt Ordinance 2024-22 on the 3<sup>rd</sup> and final reading, seconded by Mr. Kean. Roll Call – All Ayes. MOTION

Old Business:

Mayor Orsborne brought to Mr. Wagner's attention a snip-it from the ORC on intimidation. Mr. Wagner stated it would be up to the prosecutor, his advice would be to have Chief Brentlinger discuss the code with the prosecutor to get the court's understanding of the ORC code.

New Business:

Mayor Orsborne asked council if they had time to think about removing the \$10,000 limit from Mr. McAlexander and making it the \$75,000 per the ORC.

Ms. Castellante made the motion to move forward with the change, seconded by Ms. Short. Roll Call – All Ayes. MOTION

Ms. Short made the motion to pay bills, seconded by Ms. Hall. Roll Call – All Ayes. MOTION

Ms. Castellante made the motion to adjourn at 8:00 PM, seconded by Ms. Short. Roll Call – All Ayes. MOTION

\_\_\_\_\_  
Mayor Stephanie Orsborne

\_\_\_\_\_  
Sandra Short, Council Pro Tempore

\_\_\_\_\_  
Kassandra Staley, Fiscal Officer

All formal actions of the VILLAGE OF DEGRAFF COUNCIL concerning and relating to the adoption of Ordinances, Resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including section 121.22 of the Ohio Revised Code.

